



New Horizons[®]

Learn What Earns



LEARNING CATALOG



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IT

Infrastructure



Microsoft Infrastructure Training

and configure Windows 10 and later desktops in an organizational environment.

MD-101T00 Managing Modern Desktops • 5 Days

In this course, students will learn how to plan and implement an operating system deployment strategy using modern deployment methods, as well as how to implement an update strategy.

WS-011T00 Windows Server 2019 Administration • 5 Days

The course teaches IT professionals the fundamental administration skills required to deploy and support Windows Server 2019 in most organizations.

WS-012T00 Windows Server 2019 Hybrid and Azure IaaS • 3 Days

This course is intended primarily for IT Professionals who have experience with managing an on-premises Windows Server environment. Its purpose is to prepare professionals for planning, implementing, and managing environments that include Azure IaaS-hosted Windows Server-based workloads.

WS-050T00 Migrating Application Workloads to Azure • 2 Days

This workshop reveals how to migrate existing on-premises workloads and assets to the cloud, specifically to the Microsoft Azure platform.

DP-050T00 Migrate SQL workloads to Azure • 2 Days

In this course, the students will explore the objectives of data platform modernization and how it is suitable for given business requirements. They will also explore each stage of the data platform modernization process and define what tasks are involved at each stage, such as the assessment and planning phase.

DP-060T00 Migrate NoSQL workloads to Azure Cosmos DB • 1 Day

This course will teach the students what is Cosmos DB and how you can migrate MongoDB and Cassandra workloads to Cosmos DB.

DP-070T00 Migrate Open Source Data Workloads to Azure • 1 Day

This course will enable the students to understand Azure SQL Database, and educate the students on what is required to migrate MySQL and PostgreSQL workloads to Azure SQL Database.

MB-910T00 Microsoft Dynamics 365 Fundamentals (CRM) • 2 Days

Students gain a broad introduction to the customer engagement capabilities of Dynamics 365. They will become familiar with the concept of customer engagement, as well as each of the customer engagement apps, including Dynamics 365 Marketing, Dynamics 365 Sales, Dynamics 365 Customer Service, Dynamics 365 Field Service, and the customer relationship management (CRM) capabilities of Dynamics 365 Project Operations.

MB-920T00 Microsoft Dynamics 365 Fundamentals (ERP) • 2 Days

Students gain a broad introduction to the finance and operations capabilities of Dynamics 365. You will become familiar with the concept of enterprise resource management (ERP), as well as each of the

finance and operations apps, including Dynamics 365 Supply Chain Management, Dynamics 365 Finance, Dynamics 365 Commerce, Dynamics 365 Human Resources, and the ERP capabilities of Dynamics 365 Project Operations.

50255 Managing Windows Environments with Group Policy • 5 Days

In this course, students learn how to reduce costs and increase network efficiencies, discovering how to consolidate the administration of an enterprise IT infrastructure with Group Policy.

55066 PowerShell for SharePoint Administrators • 1 Day

This course provides students with the knowledge and skills needed to use PowerShell to administer SharePoint Servers. Students will learn how to manage day-to-day and automated tasks carried out by SharePoint Administrators.

55069 PowerShell for SQL Server Administrators • 2 Days

This course provides candidates with the knowledge and skills needed to use PowerShell for SQL Server administration. Students will learn how to manage day-to-day and scheduled maintenance tasks.

55133 PowerShell for System Center Configuration Manager Administrators • 5 Days

This course provides you with the knowledge and skills needed to use PowerShell for System Center Configuration Manager (SCCM) administration.

55234 SharePoint 2016 Site Collections and Site Owner Administration • 5 Days

Students in this course should be power users or IT professionals who are tasked with working within the SharePoint 2016 environment conducting site collection and site administration.

55238 SharePoint Online for Administrators • 3 Days

This course introduces students to SharePoint Online Administration in Office 365 and explains and demonstrates the configuration options for SharePoint Online.

55242 Microsoft Dynamics 365 Customization and Configuration • 3 Days

This course provides students with a detailed hands-on experience of setting up, customizing, configuring and maintaining the CRM components of Microsoft Dynamics 365.

MS-900T01 Microsoft 365 Fundamentals • 1 Day

This course provides foundational knowledge on the considerations and benefits of adopting cloud services and the Software as a Service (SaaS) cloud model, with a specific focus on Microsoft 365 cloud service offerings.

MS-030T00 Office 365 Administrator • 5 Days

This course covers three central elements of Microsoft 365 enterprise administration – Microsoft 365 tenant and service management, Office 365 management, and Microsoft 365 identity management.

MS-040T00-A Manage SharePoint and OneDrive in Microsoft 365 • 3 Days

In this course, you will learn how to plan, configure, and manage SharePoint Sites and OneDrive to enable modern content services that transform the content lifecycle. Specifically, this course discusses the modern SharePoint site structure, such as SharePoint hub sites.

MS-050T00-A SharePoint Hybrid Deployment and Migration • 5 Days

This course dives into the multiple security aspects confronted by one in the Security Administrator role within a Microsoft 365 deployment.

MS-100T00 Microsoft 365 Identity and Services • 5 Days

Students will learn key elements of Microsoft 365 Identity job role.

MS-101T00 Microsoft 365 Mobility and Security • 5 Days

This course supports the large numbers of customers still running Exchange 2003 or Exchange 2007 in upgrading their skills and environments to Exchange 2010 Service Pack 1 (SP1).

MS-203T00 Microsoft 365 Messaging • 5 Days

This course examines the key elements of Microsoft 365 messaging administration, including message transport and mail flow, messaging security, hygiene, and compliance, messaging infrastructure, and hybrid messaging.

MS-700T00 Managing Microsoft Teams • 4 Days

This course covers six central elements - Microsoft Teams overview, implementing governance, security and compliance for Microsoft Teams, preparing the environment for a Microsoft Teams deployment, deploying and managing teams, managing collaboration and managing communication in Microsoft Teams.

MD-100T00 Windows Client • 5 Days

In this course, students will learn how to support



Cisco Infrastructure Training

Cisco® Implementing and Administering Cisco® Solutions v1.0 (CCNA) • 5 Days

You will learn how to install, operate, configure, and verify a basic IPv4 and IPv6 network. The course covers configuring network components such as switches, routers, and Wireless LAN Controllers; managing network devices; and identifying basic security threats.

Cisco Implementing and Operating Cisco Enterprise Network Core Technologies v1.1 (ENCOR) • 5 Days

This course gives you the knowledge and skills needed to configure, troubleshoot, and manage enterprise wired and wireless networks.

Cisco Implementing Cisco Enterprise Advanced Routing and Services v1.0 (ENARSI) • 5 Days

This course provides the knowledge and skills needed to install, configure, operate and troubleshoot an enterprise network. This course is intended to be a deep dive into advanced routing and infrastructure technologies, which are an expansion of the topics covered in the Implementing and Operating Cisco Enterprise Network Core Technologies (ENCOR) course.

Cisco Configuring BGP on Cisco Routers v4.0 (BGP) • 5 Days

This covers the theory of BGP, configuration of BGP on Cisco IOS routers, detailed troubleshooting information, and hands-on exercises that provide learners with the skills that they need to configure and troubleshoot BGP networks in customer environments.

Cisco Understanding Cisco Contact Center Enterprise Foundations (CCEF) • 1 Day

This course teaches you the fundamentals of the Cisco Contact Center Enterprise Foundations (CCEF) product.

Cisco Administering Cisco Contact Center Enterprise (CCEA) • 4 Days

This course teaches you the contextual information around call flow between components in the Cisco Unified Contact Center Enterprise (UCCE) solution including intelligent contact routing.

Cisco Administering Advanced Cisco Contact Center Enterprise (CCEAA) • 3 Days

This course is for those who are, or will be, responsible for the administration of Cisco Contact Center Enterprise (CCEAA) and builds upon concepts learned in the CCEA course.

Cisco Implementing Cisco Contact Center Enterprise v1.0 (CCEI) • 3 Days

This course teaches students how to build and

implement a Cisco Packaged Contact Center Enterprise (PCCE) solution, including advanced integration of external data, Single Sign-On (SSO), and process detail for the Contact Center Enterprise (CCE) solution with examples of the various deployment models.

Cisco Reporting Cisco Contact Center Enterprise (CCER) • 5 Days

This course gives you an overview of the Cisco Packaged Contact Center Enterprise (PCCE) and Unified Contact Center Enterprise solutions. You will gain an understanding of contact center basics and describe the available Cisco contact center solutions and intended target customers.

Cisco Troubleshooting Cisco Contact Center Enterprise v1.0 (CCET) • 1 Day

This course helps you master design and deployment options focused on Cisco data center solutions and technologies across network, compute, virtualization, storage area networks, automation, and security. You will learn design practices for the Cisco Unified Computing System (Cisco UCS) solution based on Cisco UCS B-Series and C-Series servers, Cisco UCS Manager, and Cisco Unified Fabric.

Cisco Implementing Cisco Enterprise Wireless Networks v1.1 (ENWLSI) • 5 Days

This course gives you the knowledge and skills needed to create a secure wireless network infrastructure and troubleshoot any related issues.

Cisco Implementing Cisco Collaboration Conferencing v1.0 (CLCNF) • 5 Days

This course focuses on Cisco on-premises conferencing architecture and solutions. Students will gain knowledge and skills to design and implement common conferencing deployment scenarios of Cisco Meeting Server, its integration with call control features such as Cisco Unified Communications Manager and Cisco Expressway, and other Cisco collaboration conferencing devices.

Cisco Deploying Basic Cisco Wireless LANs v1.2 (WDBWL) • 3 Days

This course is designed with the goal of providing learners with the knowledge and skills to successfully plan, install, configure, troubleshoot, monitor, and maintain basic Cisco Wireless LAN solutions in an enterprise customer environment.

Cisco Implementing Cisco Quality of Service v2.5 (QOS) • 5 Days

This course provides students with knowledge of IP QoS requirements, conceptual models such as best effort, IntServ, and DiffServ, and the implementation of QoS on Cisco platforms.

Cisco Troubleshooting Cisco Data Center Infrastructure v7.0 (DCIT) • 5 Days

The focus of this skills-building course is troubleshooting of LANs, SANs, Cisco Unified Fabric, Cisco Unified Computing System (UCS), and Cisco Application Centric Infrastructure (ACI). The course provides rich hands-on experience in resolving problems on Cisco MDS switches, Cisco Nexus switches, Cisco fabric extenders (FEXs), Cisco UCS, and Cisco ACI.

Cisco Configuring Cisco MDS 9000 Series Switches v3.5 (DCMDS) • 4 Days

This course shows you how to implement, manage, and troubleshoot Cisco MDS 9000 Series Switches, to build highly available, scalable storage networks.

Cisco Implementing and Configuring Cisco Identity Services Engine v3.0 (SISE) • 5 Days

This hands-on course provides you with the knowledge and skills to implement and use Cisco ISE, including policy enforcement, profiling services, web authentication and guest access services, BYOD, endpoint compliance services, and TACACS+ device administration.

Cisco Designing Cisco Data Center Infrastructure v7.0 (DCID) • 5 Days

This course focuses on data center design based on Cisco solutions and technologies. The course includes theoretical content, as well as design-oriented case studies that are in the form of activities.

Cisco Configuring Cisco NX-OS Switches and Fabrics in the Data Center v1.0 (DCCNX) • 3 Days

This course shows you how to install, configure, and manage Cisco Nexus Series Switch platforms using Cisco NX-OS to support highly available, secure, scalable virtualized data centers.

Cisco Configuring Cisco Unified Computing System v1.0 (DCCUCS) • 5 Days

This course shows you how to deploy, secure, operate, and maintain Cisco Unified Computing System (Cisco UCS) B-series blade servers, Cisco UCS C-Series, and S-Series rack servers for use in data centers.

Cisco Transforming to a Cisco Intent-Based Network (IBNTRN) • 5 Days

This course teaches you how the functionality of Cisco SD-Access fits into Cisco Digital Network Architecture (Cisco DNA). Through a combination of lessons and hands-on learning, you will practice operating, managing, and integrating Cisco DNA Center, programmable network infrastructure, and Cisco SD-Access fundamentals.

Cisco Leveraging Cisco Intent-Based Networking DNA Assurance (DNAAS) • 3 Days

This course provides you with the skills to monitor and troubleshoot a traditional brownfield network infrastructure by using Cisco Digital Network Architecture (Cisco DNA) Assurance.

Cisco Engineering Cisco Meraki Solutions Part 2 (ECMS2) v2.0 • 3 Days

In this advanced technical training course, you'll learn how to plan for network deployments and integrations using the Cisco Meraki platform. Through practical hands-on instruction and experiences, you will learn how to operate Meraki networks and troubleshoot complex network incidents using the Meraki Dashboard and analytics.

Cisco Understanding Cisco Industrial IoT Networking Foundation (INFND) • 5 Days

This course gives you an overview of the protocols, applications, and network infrastructure you need to support and manage Industrial Internet of Things (IIoT) solutions. You will learn about IIoT industry verticals and how different protocols are used within them.



CompTIA IT Fundamentals+ Certification (ITF+) (Exam FC0-U61) • 5 Days

This course will prepare participants to take the FC0-U61 exam to obtain the IT Fundamentals+ certification and help participants learn some of the basic principles and techniques of providing PC, mobile, applications, and network support.

CompTIA A+ Certification (Exams 220-1001 and 220-1002) • 5 Days

The Official CompTIA A+ Core 1 and Core 2 (Exams



VMware vSphere: Install, Configure, Manage v7.0 • 5 Days

This course features intensive hands-on training that focuses on installing, configuring, and managing VMware vSphere7, which includes VMware ESXi7 and VMware vCenter Server7. This course is the foundation for most of the other VMware



CompTIA Infrastructure Training

220-1001 and 220-1002) course provides the background knowledge and skills you will require to be a successful A+ technician. It will help you prepare to take the CompTIA A+ Core Series certification examinations (exam numbers 220-1001 and 220-1002), in order to become a CompTIA A+ Certified Professional.

CompTIA Network+ Certification (Exam N10-007) • 5 Days

This course builds on your existing user-level knowledge and experience with personal computer operating systems and networks to present the fundamental skills and concepts that you will need to use on the job in any type of networking career.

CompTIA Network+ Certification (Exam N10-008) • 5 Days

This course builds on your existing user-level knowledge and experience with personal computer operating systems and networks to present the fundamental skills and concepts that you will need to use on the job in any type of networking career.

CompTIA Project+ Certification (Exam PK0-004) • 5 Days

This course is designed to provide you with the skills needed to be a successful project manager in today's rapidly changing world. Additionally, this course can be a significant part of your preparation for the CompTIA Project+ certification exam.

CompTIA Server+ Certification (Exam SK0-004) • 5 Days

This course builds on existing professional experience with personal computer hardware support to present the next tier of skills & concepts students will use on the job when administering any type of network server. This course can also benefit you if you are preparing to take the CompTIA Server+ examination (Exam SK0-004).

CompTIA Linux+ Certification (Exam XK0-004) • 5 Days

The Official CompTIA Linux+ courseware builds on your existing experience with systems operations and administration to provide you with the knowledge and skills required to configure, manage, operate, and troubleshoot a Linux environment by using security best practices, scripting, and automation. This course will also prepare you for the Exam XK0-004.

VMware Infrastructure Training

technologies in the software-defined data center

VMware NSX-T Data Center: Install, Configure, Manage [v3.0] • 5 Days

This course covers how to install, configure, and manage NSX-T Data Center, and key features and functionality offered in the v3.0 release, including the overall infrastructure, logical switching, logical routing, networking and security services, micro-segmentation and firewalls, and more.

VMware Horizon 8: Deploy and Manage • 5 Days

This course is a combination of VMware Horizon 8: Skills for Virtual Desktop Management and VMware Horizon 8: Infrastructure Administration. This training collection gives you the hands-on skills to deliver virtual desktops and applications through a single virtual desktop infrastructure platform.

VMware vSphere: Optimize and Scale [v7.0] • 5 Days

This course teaches you advanced skills for configuring and maintaining a highly available and scalable virtual infrastructure and optimizing VMware vSphere7 features. Attend this course to deepen your understanding of vSphere and learn how its advanced features and controls can benefit your organization.

Citrix Infrastructure Training

CXS-301 Citrix XenServer 7.1 LTSR Administration • 5 Days

In this course, students will learn how to install, manage, secure, size and troubleshoot an enterprise XenServer implementation.

CEM-205 Manage Citrix Endpoint Management • 3 Days

Students will explore how to manage Citrix Endpoint Management in this course. Venture into the cloud as students learn to manage devices, apps, and users.

CWS-115 Citrix Virtual Apps and Desktops 7 Help Desk

Support • 2 Days

Learn to support end-users accessing virtual apps and desktops as part of a Citrix solution. In this course, you will learn to use Citrix Director to interact with user sessions and to capture information for solving issues or escalating to the administration team.

CWS-215 Citrix Virtual Apps and Desktops 7 Administration On-Premises and In Citrix Cloud • 5 Days

This course will teach students how to deploy, install, configure, setup profile management, configure

policies, printing and basic security features for on-premises Virtual Apps and Desktop solution building, and then migrating to Citrix Cloud.

CWS-313 Citrix Virtual Apps and Desktops 7 Advanced Deployment, Troubleshooting, Security and Administration • 3 Days

Students will learn techniques to investigate many of the common issues that can affect environment health and how to solve issues more effectively in the advanced troubleshooting section.

CWS-315 Citrix Virtual Apps and Desktops 7 Advanced Administration • 5 Days

Students leave this course with a good understanding of how to manage more complex solutions such as multizone environments spanning multiple locations with configurations around StoreFront, the Delivery Controllers, and HDX.

CMB-318 Citrix Virtual Apps and Desktops 7, App Layering, and WEM Administration (Fast-Track) • 5 Days

This course is designed for experienced IT professionals to build the foundational administration aspects of installing, configuring and managing a Citrix Virtual Apps and Desktops 7 environment.

CWS-415 Citrix Virtual Apps and Desktops 7 Assessment, Design and Advanced Configuration • 5 Days

This advanced course teaches the design principles for creating a Citrix Virtual Apps and Desktops virtualization solution. In this training, you will also learn how to assess existing environments, explore different scenarios, and make design decisions based on business requirements.

CXD-250 Moving to the Citrix Virtual Apps and Desktops Service on Citrix Cloud • 3 Days

Students learn how to navigate the move from Citrix Virtual Apps and Desktops 7.1x on-premises to Citrix Virtual Apps and Desktops Service on Citrix Cloud.

CXD-251 Citrix Virtual Apps and Desktops Service on Microsoft Azure • 2 Days

Students learn to deploy and manage the Citrix Virtual Apps and Desktops apps and desktops in Microsoft Azure. Students gain the skills to plan the machine catalog and virtual machine design based in Microsoft's public cloud and get hands-on practice deploying those machines using Machine Creation Services.

CXD-252 Moving to the Citrix Virtual Apps and Desktops Service on Citrix Cloud with Microsoft Azure • 5 Days

Navigate the move from an on-premises environment into Citrix Cloud and learn to deploy resource locations onto Microsoft Azure. Learn the architecture, communications, and management of Citrix Cloud and the Citrix Virtual Apps and Desktops Service and then migrate existing infrastructure and settings into Citrix Cloud.

CXD-253: Citrix Virtual Apps and Desktops Service on Amazon Web Services • 2 Days

Learn to plan, create, maintain, and support your Citrix Virtual Apps and Desktops Service deployment using Amazon Web Services-based resource locations. Gain the skills needed to prepare your AWS environment for resource location virtual machines, and pr

CXD-254: Moving to the Citrix Virtual Apps and Desktops Service on Citrix Cloud with Amazon Web Services • 5 Days

Navigate the move from an on-premises environment

into Citrix Cloud and learn to deploy resource locations onto Amazon Web Services. Learn the architecture, communications, and management of Citrix Cloud and the Citrix Virtual Apps and Desktops Service an

CWS-316 Citrix Provisioning 7 Administration • 2 Days

In this course, students will learn to install and configure a highly available Citrix Provisioning farm according to leading practices.

CNS-420 Citrix Networking Assessment, Design, and Advanced Configuration • 5 Days

In this expert training course, students will be exposed to advanced networking and Citrix ADC concepts and configurations.

CNS-231 Deploy and Manage Citrix SD-WAN 11.x • 3 Days

You will learn how Citrix SD-WAN can simplify branch networking for your organization. You'll walk away understanding how to configure and manage SD-WAN, including the SD-WAN architecture, deployment options, provisioning, and how to use Citrix SD-WAN Orchestrator in your environment.

CSF-202: Citrix Content Collaboration Enterprise Essentials • 2 Days

Students learn how to use Citrix Content Collaboration to share, sync, and secure content for an organization. They will understand the Content Collaboration architecture, StorageZone configurations and deployment options available.

CWS-415 Citrix Virtual Apps and Desktops 7 Assessment, Design and Advanced Configuration • 5 Days

This advanced course teaches the design principles for creating a Citrix Virtual Apps and Desktops virtualization solution. In this training, you will also learn how to assess existing environments, explore different scenarios, and make design decisions based on business requirements.

CXD-250 Moving to the Citrix Virtual Apps and Desktops Service on Citrix Cloud • 3 Days

In this course, you will discover about the architecture, communications, management, installation, and configuration of Citrix Cloud and the Cloud Connector. You will learn about the services available in Citrix Cloud with a focus on the Citrix Virtual Apps and Desktops Service.

CXD-251 Citrix Virtual Apps and Desktops Service on Microsoft Azure • 2 Days

Students learn to deploy and manage the Citrix Virtual Apps and Desktops apps and desktops in Microsoft Azure. Students gain the skills to plan the machine catalog and virtual machine design based in Microsoft's public cloud and get hands-on practice deploying those machines using Machine Creation Services.

CXD-252 Moving to the Citrix Virtual Apps and Desktops Service on Citrix Cloud with Microsoft Azure • 5 Days

Navigate the move from an on-premises environment into Citrix Cloud and learn to deploy resource locations onto Microsoft Azure. Learn the architecture, communications, and management of Citrix Cloud and the Citrix Virtual Apps and Desktops Service and then migrate existing infrastructure and settings into Citrix Cloud.

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CSF-202: Citrix Content Collaboration Enterprise Essentials • 2 Days

Students learn how to use Citrix Content Collaboration to share, sync, and secure content for an organization. They will understand the Content Collaboration architecture, StorageZone configurations and deployment options available.

CWS-206 Citrix Workspace Microapps Essentials • 3 Days

In this foundational course, you will discover how intelligent features help organize, guide, and automate the future of your work.

CWS-314 Citrix App Layering and WEM Administration • 2 Days

Students will learn to build and combine App Layers to optimize management of your app and desktop images and to implement Workspace Environment Management to improve log-on times, centralize user settings management, and optimize the performance of machines.



Red Hat Training

Red Hat Network Automation with Ansible (D0457) • 4 Days

This course will empower you to use network automation to centrally manage the switches, routers, and other devices in your organization's network infrastructure.

Red Hat High Availability Clustering (RH436) • 5 Days

This course provides intensive, hands-on experience with the Pacemaker component of the Red Hat Enterprise Linux High-Availability Add-On, as well as cluster storage components from the Resilient Storage Add-On, including Cluster Logical Volume Manager (CLVM), Red Hat Global File System 2 (GFS2), and Device-Mapper Multipath.

Red Hat System Administration III - Linux Automation (RH294) • 4 Days

This course will help you master the skills needed to manage large numbers of systems and applications efficiently and consistently. You will explore the techniques needed to use Ansible to automate provisioning, configuration, application deployment, and orchestration.

Red Hat Linux Diagnostics and Troubleshooting (RH342) • 4 Days

This course enriches your skills by providing the tools and techniques that you need to successfully

diagnose, and fix, a variety of potential issues. You will work through hands-on problems in various subsystems to diagnose and fix common issues.

Red Hat RHCSA Rapid Track Course (RH199) • 5 Days

This course combines the foundations and applications established and covered in Red Hat System Administration I (RH124) and Red Hat System Administration II (RH134).

Red Hat System Administration I (RH124) • 5 Days

This course equips you with Linux administration "survival skills" by focusing on foundational Linux concepts and core tasks. You will learn how to apply command-line concepts and enterprise-level tools, starting you on your journey toward becoming a full-time Linux system administrator.

Red Hat System Administration II (RH134) • 5 Days

This course is designed as the second part of the Red Hat Certified System Administrator (RHCSA) training track for IT professionals. It builds upon and lends context to the foundational knowledge that you gained in Red Hat System Administration I (RH124).

Red Hat Advanced Automation with Ansible Best Practices (D0447) • 4 Days

In this course, you will explore better ways to automate tasks and use Red Hat Ansible Engine effectively, as well as how to leverage advanced features of Ansible to perform more complex tasks.

Red Hat Introduction to Containers, Kubernetes, and Red Hat OpenShift (D0180) • 3 Days

This course helps you build core knowledge in managing containers through hands-on experience with containers, Kubernetes, and the Red Hat OpenShift Container Platform. These skills are needed for multiple roles, including developers, administrators, and site reliability engineers.



Classroom Rentals

Wondering where to hold your employee training?

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Cybersecurity



SC-900T00 Microsoft Security, Compliance, and Identity • 1 Day

This course provides foundational level knowledge on security, compliance, and identity concepts and related cloud-based Microsoft solutions.



CompTIA Security+ Certification (Exam SY0-601) • 5 Days

This course maps to the CompTIA Security+ certification exam (SK0-601) and establishes the core knowledge required of any cybersecurity role, as well as providing a springboard to intermediate-level

Mircrosoft Security Training

SC-200T00 Microsoft Security Operations Analyst • 4 Days

Students learn how to investigate, respond to, and hunt for threats using Microsoft Azure Sentinel, Azure Defender, and Microsoft 365 Defender. The course was designed for people who work in a Security Operations job role.

SC-300T00 Microsoft Identity and Access Administrator • 4 Days

This course provides IT Identity and Access Professionals, along with IT Security Professionals, with the knowledge and skills needed to implement identity management solutions based on Microsoft Azure AD, and connected identity technologies.

SC-400T00 Microsoft Information Protection Administrator • 2 Days

Students learn how to protect information in their

Microsoft 365 deployment. This course focuses on data governance and information protection within an organization.

MS-500T00 Microsoft 365 Security Administrator • 4 Days

This course dives into the multiple security aspects confronted by one in the Security Administrator role within a Microsoft 365 deployment.

AZ-500T00 Microsoft Azure Security Technologies • 4 Days

In this course, students will gain the knowledge and skills needed to implement security controls, maintain the security posture, and identify and remediate vulnerabilities by using a variety of security tools.

Cisco Security Training

Cisco Implementing and Operating Cisco Security Core Technologies v1.0 (SCOR) • 5 Days

In this course, you will master the skills and technologies you need to implement core Cisco security solutions to provide advanced threat protection against cybersecurity attacks.

Cisco Performing CyberOps Using Cisco Security Technologies (CBRCOR) v1.0 • 5 Days

This course covers cybersecurity operations fundamentals, methods, and automation. The knowledge you gain in this course will prepare you for the role of Information Security Analyst on a Security Operations Center (SOC) team.

CompTIA Security Training

cybersecurity jobs. This course emphasizes both the practical and hands-on ability to identify and address security threats, attacks and vulnerabilities.

CompTIA Advanced Security Practitioner Certification (CASP+) (Exam CAS-004) • 5 Days

This course is for students who are preparing for the CompTIA Advanced Security Practitioner (CASP+) certification exam CAS-003. In this course, students will expand their knowledge of information security to apply more advanced principles.

CompTIA Advanced Security Practitioner Certification (CASP+) (Exam CAS-003) • 5 Days

In this course, which prepares you for the CompTIA Advanced Security Practitioner exam (CAS-003), you will expand on your knowledge of information security to apply more advanced principles that will keep your organization safe from the many ways it

can be threatened.

CompTIA Penetration Testing Certification (PenTest+) - (Exam PT0-002) • 5 Days

In this course, you will be introduced to general concepts and methodologies related to pen testing, and you will work your way through a simulated pen test for a fictitious company.

CompTIA Penetration Testing Certification (PenTest+) (Exam PT0-001) • 5 Days

To ensure your success in this course, you should have: Intermediate knowledge of information security concepts, including but not limited to identity and access management (IAM), cryptographic concepts and implementations, computer networking concepts and implementations, and common security technologies.



CertNexus Incident Response for Business Professionals (IRBIZ) • 1 Day

This course covers incident response methods and procedures are taught in alignment with industry frameworks such as US-CERT's NCISP (National Cyber Incident Response Plan), and Presidential

CertNexus Security Training

Policy Directive (PPD) 41 on Cyber Incident Coordination Policy. It is ideal for candidates who have been tasked with managing compliance with state legislation and other regulatory requirements regarding incident response, and for executing standardized responses to such incidents.

CertNexus Certified CyberSec First Responder (CFR) v1.3 • 5 Days

This course covers network defense and incident response methods, tactics, and procedures that are in alignment with industry frameworks such as NIST 800-61r2 (Computer Security Incident Handling Guide), US-CERT's National Cyber Incident Response Plan (NCIRP), and Presidential Policy Directive (PPD)-41 on Cyber Incident Coordination. This course provides a comprehensive methodology for individuals responsible for defending the cybersecurity of their organization.

CertNexus Certified Cyber Secure Coder (CSC-210) • 3 Days

This course presents an approach for dealing with security and privacy throughout the entire software development lifecycle. You will learn about vulnerabilities that undermine security, and how to identify and remediate them in your own projects. You will learn general strategies for dealing with security defects and misconfiguration, how to design software to deal with the human element in security, and how to incorporate security into all phases of development.

CertNexus Certified Internet of Things Security Practitioner (IoTSP) v1.0 • 3 Days

In this course, you will learn general strategies for planning, designing, developing, implementing, and maintaining an IoT system through various case studies and by assembling and configuring an IoT device to work in a sensor network.



EC-Council Certified Ethical Hacker (CEH) v.11 • 5 Days

The Certified Ethical Hacker (CEH) credential is the most trusted ethical hacking certification and accomplishment recommended by employers globally. It is the most desired information security certification and represents one of the fastest-growing cyber credentials required by critical infrastructure and essential service providers.

EC-Council Security Training

EC-Council Certified Network Defender (CND) v.2 • 5 Days

Certified Network Defender (CND) is a vendor-neutral, hands-on, instructor-led comprehensive network security certification training program. It is a skills-based, lab intensive program based on the security education framework and work role task analysis presented by the National Informatics Competency Framework (NICF) as well as a job-task analysis and cybersecurity education framework by the National Initiative of Cybersecurity Education (NICE).

EC-Council Certified Threat Intelligence Analyst (CTIA) • 3 Days

Certified Threat Intelligence Analyst (CTIA) is designed and developed in collaboration with cybersecurity and threat intelligence experts across the globe to help organizations identify and mitigate business risks by converting unknown internal and external threats into known threats. It is a comprehensive, specialist-level program that teaches a structured approach for building effective threat

intelligence.

EC-Council Computer Hacking Forensics Investigator (CHFI) v9.0 • 5 Days

This course will provide participants the necessary skills to identify an intruders footprints and to properly gather the necessary evidence to prosecute in the court of law.

EC-Council Disaster Recovery Professional (EDRP) • 5 Days

EDRP provides the professionals with a strong understanding of business continuity and disaster recovery principles, including conducting business impact analysis, assessing of risks, developing policies and procedures, and implementing a plan.

EC-Council Certified Chief Information Security Officer (CCISO) • 4 Days

In this course, students will learn in-depth content in each of the 5 CCISO Domains



AWS Security Essentials • 1 Day

This course covers fundamental AWS cloud security

AWS Security Training

concepts, including AWS access control, data encryption methods, and how network access to an AWS infrastructure so it can be secured. Based on the AWS Shared Security Model, students learn who is responsible for implementing security in the AWS Cloud and what security-oriented services are available.

Security Engineering on AWS • 3 Days

This course demonstrates how to efficiently use AWS security services to stay secure in the AWS Cloud. The course focuses on the security practices that AWS recommends for enhancing the security of data and systems in the cloud. It highlights the security features of AWS key services including compute, storage, networking, and database services.

Exam Readiness: AWS Certified Security - Specialty • 1 Day

This exam validates technical skills and experience in securing and hardening workloads and architectures on the AWS platform.

Systems Operations on AWS • 3 Days

This course teaches systems operators and anyone performing system operations functions how to install, configure, automate, monitor, secure, maintain and troubleshoot the services, networks, and systems on AWS necessary to support business applications. The course also covers specific AWS features, tools, and best practices related to these functions.



Information Privacy Training

Certified Information Privacy Technologist (CIPT) • 2 Days

The Principles of Privacy in Technology training is the how to course on privacy and data protection practices in the development, engineering, deployment and auditing of IT products and services.

Certified Information Privacy Manager (CIPM) • 2 Days

The CIPM program was developed by the International Association of Privacy Professionals (IAPP), which is the world's largest comprehensive global information privacy community and resource. The CIPM certification also holds accreditation under ISO 17024: 2012.

Certified Information Privacy Professional (CIPP/US) • 2 Days

Principles of Privacy in the U.S. Private Sector covers U.S. privacy laws and regulations at federal and state levels, including breach notification and limits on various private sectors. You'll leave with an understanding of the legal requirements for the responsible handling and transfer of personal data within industry and workplaces, including government access to private-sector data.



Additional Security Training

Certified Information Systems Auditor (CISA) • 5 Days

This course is designed to help candidates prepare for sitting the ISACA CISA certification examination. By taking this course and obtaining CISA certification, your experience and skills in auditing and securing the organization's information systems will be validated.

Certified Information Systems Security Professional (CISSP) • 5 Days

In this course, students will expand upon their knowledge by addressing the essential elements of the 8 domains that comprise a Common Body of Knowledge (CBK) for information systems security professionals.

Certified Information Systems Security Professional (CISSP) Sixth Edition (v1.1) • 5 Days

This course addresses the essential elements of the eight domains that comprise a Common Body of Knowledge (CBK) for information systems security professionals. The course offers a job-related approach to the security process, while providing a framework to prepare for CISSP certification.

CRISC Certified in Risk and Information Systems Control • 3 Days

The CRISC course is designed for those who have experience with risk identification, assessment, and evaluation; risk response; risk monitoring; information systems control design and implementation; and information systems control monitoring and maintenance.

Risk Management Professional (PMI-RMP) Certification • 4 Days

In this course, students will apply the generally recognized practices of project risk management acknowledged by the Project Management Institute (PMI) to manage project risks successfully.

CCSP Certification Prep Course • 5 Days

This course is the most comprehensive review of cloud security concepts and industry best practices covering the six domains of the CCSP Common Body of Knowledge (CBK).

Cybersecurity Essentials • 1 Day

Cybersecurity Essentials was developed using unparalleled learning methodology that prepares cadets for the Israeli Cyber and Intelligence Unit. It is designed to tackle human error by helping develop an advanced understanding and skills to protect individuals and organizations against the most common cyber threats.

Certified Information Security Manager (CISM) • 3 Days

This course is designed to help candidates prepare for sitting the ISACA CISM certification examination. By taking this course and obtaining CISM certification, your experience and skills in supporting the information security needs of your organization will be validated.



Cloud



Microsoft Cloud Training

Cosmos DB storage in solutions, implement secure cloud solutions that include user authentication and authorization, implement API management, and develop event- and message-based solutions, and monitor, troubleshoot, and optimize your Azure solutions.

AZ-030T00-A: Microsoft Azure Technologies for AWS Architects • 4 Days

This course teaches Solutions Architects who have previously designed for Amazon Web Services how to translate business requirements into secure, scalable and reliable solutions for Azure.

AZ-104T00 - Microsoft Azure Administrator • 4 Days

This course teaches students how to manage their Azure subscriptions, secure identities, administer the infrastructure, configure virtual networking, connect Azure and on-premises sites, manage network traffic, implement storage solutions, create and scale virtual machines, implement web apps and containers, back up and share data, and monitor your solution.

AZ-120T00 Planning and Administering Microsoft Azure for SAP Workloads • 4 Days

You will also be introduced to concepts, scenarios, procedures, and hands-on labs that will empower you to best plan and implement migration and operation of an SAP solution on Azure.

AZ-140T00 Configuring and Operating Windows Virtual Desktop on Microsoft Azure • 4 Days

This course teaches Azure administrators how to plan, deliver, and manage virtual desktop experiences and remote apps, for any device, on Azure.

AZ-303T00 - Microsoft Azure Architect Technologies • 5 Days

This course teaches Solutions Architects how to translate business requirements into secure, scalable, and reliable solutions. Lessons include virtualization, automation, networking, storage,

identity, security, data platform, and application infrastructure. This course outlines how decisions in each these area affects an overall solution.

AZ-304T00 - Microsoft Azure Architect Design • 4 Days

This course teaches Solutions Architects how to translate business requirements into secure, scalable, and reliable solutions.

AZ-400T00 Designing and Implementing Microsoft DevOps Solutions • 5 Days

This course provides the knowledge and skills to design and implement DevOps processes and practices.

AZ-600T00 Configuring and Operating a Hybrid Cloud with Microsoft Azure Stack Hub • 4 Days

This course teaches Azure administrators and Azure Stack Hub operators how to plan, deploy, package, update, and maintain the Azure Stack Hub infrastructure.

AZ-700T00: Designing and Implementing Microsoft Azure Networking Solutions • 3 Days

This course teaches Network Engineers how to design, implement, and maintain Azure networking solutions. Students cover the process of designing, implementing, and managing core Azure networking infrastructure, Hybrid Networking connections, load balancing traffic, network routing, private access to Azure services, network security and monitoring.

DP-090T00: Implementing a Machine Learning Solution with Microsoft Azure Databricks • 1 Day

Azure Databricks is a cloud-scale platform for data analytics and machine learning. In this course, students will learn how to use Azure Databricks to explore, prepare, and model data; and integrate Databricks machine learning processes with Azure Machine Learning.

WS-013 Azure Stack HCI • 3 Days

This course is intended primarily for IT Professionals who already have significant experience with

AZ-900T00 Microsoft Azure Fundamentals • 1 Day

In this course, students will learn the fundamentals of database concepts in a cloud environment, get basic skilling in cloud data services, and build their foundational knowledge of cloud data services within Microsoft Azure. Students will identify and describe core data concepts such as relational, non-relational, big data, and analytics, and explore how this technology is implemented with Microsoft Azure.

AZ-900T01 Microsoft Azure Fundamentals • 1 Day

This course will provide foundational level knowledge of cloud services and how those services are provided with Microsoft Azure. The course can be taken as an optional first step in learning about cloud services and Microsoft Azure, before taking further Microsoft Azure or Microsoft cloud services courses.

AZ-010T00 Azure Administration for AWS SysOps • 2 Days

This course is designed for AWS Sysops administrators interested in learning how Azure is administered. You will be introduced to Azure Administration, Azure Networking, Azure Compute, Azure Storage, and Azure Governance.

AZ-020T00 - Microsoft Azure Solutions for AWS Developers • 3 Days

In this course, you will construct Azure App Service Web App solutions and Azure Functions, use blob or



AWS Discovery Day • 1 Day

This course is designed to teach business leaders and IT technical professionals the benefits of computing in the AWS Cloud. This course covers AWS services for computing, storage, database management, networking, and content delivery.

AWS Cloud Training

AWS Technical Essentials • 1 Day

Students are introduced to AWS products, services, and common solutions. It provides the fundamentals to become more proficient in identifying AWS services so that one can make informed decisions about IT solutions based on business requirements.

AWS Cloud Practitioner Essentials • 1 Days

This fundamental-level course is intended for individuals who seek an overall understanding of the AWS Cloud, independent of specific technical roles. It provides a detailed overview of cloud concepts, AWS services, security, architecture, pricing, and support.

Architecting on AWS • 3 Days

Students learn the fundamentals of building IT infrastructure on the AWS platform, including how to optimize the AWS Cloud by understanding AWS services and how they fit into cloud-based solutions. Students explore best practices and design patterns

to help architect optimal IT solutions on AWS, then build and explore a variety of infrastructures through guided, hands-on activity.

Architecting on AWS - Accelerator • 5 Days

This course combines Architecting on AWS and Advanced Architecting on AWS to offer a comprehensive, immersive course in cloud architecture. Students will learn how to design cloud architectures, starting small and working to large-scale enterprise level designs—and everything in between.

Advanced Architecting on AWS • 3 Days

Building on concepts introduced in Architecting on AWS, this course is intended for students who are experienced with designing scalable and elastic applications on the AWS platform. This course covers how to build complex solutions which incorporate data services, governance, and security on AWS.

Developing on AWS • 3 Days

Students learn how to use the AWS SDK to develop secure and scalable cloud applications using multiple AWS services such as Amazon DynamoDB, Amazon Simple Storage Service, and AWS Lambda. Students explore how to interact with AWS using code and learn about key concepts, best practices, and troubleshooting tips.

Advanced Developing on AWS • 3 Days

The Advanced Developing on AWS course uses the real-world scenario of taking a legacy, on-premises monolithic application and refactoring it into a serverless microservices architecture. This course covers advanced development topics such as architecting for a cloud-native environment; deconstructing on-premises, legacy applications and repackaging them into cloud-based, cloud-native architectures; and applying the tenets of the Twelve-Factor Application methodology.

AWS Migrating to AWS • 3 Days

Students will learn about various cloud migration strategies and how to apply each step of the migration process, including portfolio discovery, application migration planning and design, conducting a migration, and post-migration validation and application optimization.

AWS Cloud Financial Management for Builders • 3 Days

This course is for individuals who seek an understanding of how to manage, optimize, and predict costs as you run workloads on AWS. You learn how to implement architectural best practices, explore cost optimization strategies, and design patterns to help you architect cost-efficient solutions on AWS.



Building Data Lakes on AWS • 1 Day

In this course, you will learn how to build an operational data lake that supports analysis of both structured and unstructured data. You will learn the components and functionality of the services involved in creating a data lake.

Running Container Enabled Microservices on AWS • 1 Day

This course is designed to teach you how to manage and scale container-enabled applications by using Amazon Elastic Container Service (ECS). This course highlights the challenges of running containerized applications at scale and provides guidance on creating and using Amazon ECS to develop and deploy containerized microservices-based applications.

Running Containers on Amazon Elastic Kubernetes Service (Amazon EKS) • 3 Days

Amazon EKS makes it easy to run Kubernetes on AWS without needing to install, operate, and maintain a Kubernetes control plane. In this course, students will learn container management and orchestration for Kubernetes using Amazon EKS.

Exam Readiness AWS Certified Developer - Associate • 1 Day

This exam validates technical expertise in developing and maintaining applications on the AWS platform.

Exam Readiness AWS Certified SysOps Administrator Associate • 1 Day

This exam validates technical expertise in deployment, management, security, and operations on the AWS platform.

Exam Readiness Intensive Workshop: AWS Certified

Solutions Architect - Associate • 5 Days

This course fully prepares students for the AWS Certified Solutions Architect – Associate exam.

Exam Readiness: AWS Certified Advanced Networking - Specialty • 1 Day

This exam validates advanced technical skills and experience designing and implementing AWS and hybrid IT network architectures at scale.

Exam Readiness: AWS Certified Database - Specialty • 1 Day

This course prepares you to take the AWS Certified Database - Specialty exam, which validates your ability to design, implement, deploy, and maintain database solutions.

Exam Readiness: AWS Certified Solutions Architect - Associate • 1 Day

The AWS Certified Solutions Architect – Associate exam validates technical expertise in designing and deploying scalable, highly available, and fault-tolerant systems on AWS. Join this half-day, intermediate-level training to learn how to prepare for the exam.

Exam Readiness: AWS Certified Solutions Architect - Professional • 1 Day

This exam validates advanced technical skills and experience in designing distributed applications and systems on the AWS platform.

CompTIA Cloud Training

CompTIA Cloud+ Certification (Exam CV0-003) • 5 Days

This course covers in depth the skills and abilities needed to operate in the cloud, validating that candidates have the technical experience needed to

deploy, secure, and automate environments regardless of the vendor solution.,

CompTIA Cloud+ Certification (Exam CV0-002) • 5 Days

In this course, you will learn

how to implement, maintain, and deliver cloud technologies including network, storage, and virtualization technologies to create cloud solutions.

Citrix Cloud Training

CNS-223: Implement Citrix ADC 13.x • 3 Days

Learn the skills required to implement Citrix ADC Essential components including secure Load Balancing, High Availability, and Citrix ADC Management.

CNS-224: Implement Citrix ADC 13.x with Traffic Management • 2 Days

Learn the skills required to configure and manage Citrix ADC Traffic Management features, including Content Switching, Traffic Optimization, and Global Server Load Balancing.

CNS-225: Deploy and Manage Citrix ADC 13.x with Traffic Management • 5 Days

This course covers Citrix ADC essentials- platforms, architecture, licensing and functionality and also focuses on traffic management, including content switching, traffic optimization and global server load balancing (GSLB). You will learn about key ADC capabilities such as high availability, security and performance, and explore SSL offload, load balancing and monitoring.

CNS-226: Implement Citrix ADC 13.x with Citrix Gateway • 2 Days

Learn the skills required to configure and manage Citrix Gateway features. At the end of the course, students will be able to configure their Citrix Gateway environments to address remote access requirements for Apps and Desktops.

CNS-227: Deploy and Manage Citrix ADC 13.x with Citrix Gateway • 5 Days

This course covers Citrix ADC essentials, including secure load balancing, high availability and operations

management, and also focuses on Citrix Gateway. You will learn to deliver secure remote access to apps and desktops integrating Citrix Virtual Apps and Citrix Desktops with Citrix Gateway.

CNS-318 Citrix ADC 12.x Advanced Concepts – Secure Web Applications • 3 Days

This course will teach students how to address application services security requirements with Web App Firewall. After studying Citrix Web App Firewall, students will learn about many different types of web attacks and vulnerabilities, such as SQL injection and cookie tampering, and how to protect against them.

CNS-319 Citrix ADC 12.x Advanced Concepts - Management and Optimization • 2 Days

Students will gain the skills needed to automate and manage network services for scale out of application architectures, and to optimize Citrix ADC-managed application delivery traffic.



Introduction to Cloud Computing • 1 Day

In this course, students will define cloud computing technology and describe its impact on IT scenario.

Additional Cloud Training

Google Cloud: G Suite Administrator V2.0 • 1 Day

In this course, students will learn about creating and managing a Google Apps for Work domain.

Logging, Monitoring and Observability in Google Cloud • 3 Days

This course teaches you techniques for monitoring, troubleshooting, and improving infrastructure and application performance in Google Cloud. Guided by the principles of Site Reliability Engineering (SRE), attendees gain experience with full-stack monitoring, real-time log management and analysis, and profiling CPU and memory usage.

WA591 IBM WebSphere Application Server V8.5.5 Problem Determination • 5 Days

This course teaches you how to manage WebSphere Application Server problems more skillfully within

your organization by using problem determination tools and techniques.

VMware vSphere with Tanzu – Deploy and Manage [v7] • 3 Days

During this course, you focus on deploying and managing VMware vSphere with Kubernetes. You learn about how vSphere with Kubernetes can be used to orchestrate the delivery of Kubernetes clusters and containerized applications in a VMware vSphere environment.



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Data and Business Intelligence

Microsoft Data & Business Intelligence Training



Microsoft Office Excel 2021: Part 1 • 1 Day

This course aims to provide you with a foundation for Excel knowledge and skills, which you can build upon to eventually become an expert in data manipulation.

Microsoft Office Excel 2021: Part 2 • 1 Day

This course builds on the concepts learned in Microsoft Office Excel 2021: Part 1, bringing deeper insights and hands-on experience to your Excel skill set.

Microsoft Office Excel 2021: Part 3 • 1 Day

This course builds on the concepts learned in Microsoft Office Excel 2021: Part 2, providing advanced skills that help drive organizational strategies with exceptional data insight.

Microsoft Excel for Office 365 (Desktop or Online) - Part 1 • 1 Day

This course aims to provide you with a foundation for Excel knowledge and skills, which you can build upon to eventually become an expert in data manipulation.

Microsoft Excel for Office 365 (Desktop or Online) - Part 2 • 1 Day

This course builds upon the foundational knowledge presented in the Microsoft Excel for Office 365 (Desktop or Online): Part 1 course and will help start you down the road to creating advanced workbooks and worksheets that can help deepen your understanding of organizational intelligence.

Microsoft Excel for Office 365 (Desktop or Online) - Part 3 • 1 Day

Students build upon the foundational and intermediate knowledge presented in the Microsoft Excel for Office 365 (Desktop or Online): Part 1 and Part 2. The ability to collaborate with colleagues, automate complex or repetitive tasks, and use conditional logic to construct and apply elaborate formulas and functions leverages the full power of Excel.

Excel 2019 - Part 1 • 1 Day

This course aims to provide you with a foundation for Excel knowledge and skills, which you can build upon to eventually become an expert in data manipulation.

Excel 2019 - Part 2 • 1 Day

This course builds upon the foundational knowledge presented in the Microsoft Office Excel 2019: Part 1 course and will help start you down the road to creating advanced workbooks

and worksheets that can help deepen your understanding of organizational intelligence.

Excel 2019 - Part 3 • 1 Day

This course builds upon the foundational and intermediate knowledge presented in the Microsoft Office Excel 2019: Part 1 and Microsoft Office Excel 2019: Part 2 courses to help you get the most of your Excel experience.

Excel for Office 365 - Dashboards • 1 Day

This course builds upon the foundational knowledge presented in the Microsoft Excel for Office 365 (Desktop or Online): Part 1 course and introduces the basics of data analysis and how to use Excel to create informative dashboards.

Excel for Office 365 - Data Analysis with PivotTables • 1 Day

Advances in technology have made it possible to store ever-increasing amounts of data. Along with this, the need to analyze data and gain actionable insight is greater than ever. You already have experience working with Microsoft Excel and creating basic PivotTables to summarize data. But Excel is capable of doing much more. Being able to harness the power of advanced PivotTable features and create PivotCharts will help you to gain a competitive edge. You will not only be able to summarize data for you to analyze, but also organize the data in a way that can be meaningfully presented to others. This leads to data-driven business decisions that have a better chance for success for everyone involved.

Excel for Office 365 - Data Analysis with PowerPivot • 1 Day

This course will empower you to analyze large amounts of data quickly using Power Pivot in Microsoft Excel. You will understand how to organize, manipulate, and report on your data in the best way possible.

Microsoft Excel for Office 365 or Office 2019: Dashboards [v1.01] • 1 Day

Students learn to extract actionable organizational intelligence from raw data, and present it in a visually compelling format that enables decision makers to view key trends and gain insights.

Excel 2016/2019 - Data Analysis with PivotTables • 1 Day

Participants will not only be able to summarize data to analyze, but also organize the data in a way that can be meaningfully presented to others. This leads to data-driven business decisions that have a better chance for success for everyone involved.

Excel 2016/2019 - Data Analysis with Power Pivot • 1 Day

Excel provides Power Pivot to help you organize, manipulate, and report on your data in the best way possible.

Excel 2016 - Part 1 • 1 Day

Through completing the introductory Excel 2016 training course, you'll develop foundational data manipulation knowledge and skills that you can build upon through additional training and use.

Excel 2016 - Part 2 • 1 Day

In Excel 2016 - Part 2 training, you'll build upon your data manipulation skills and unlock more capabilities within the platform.

Excel 2016 - Part 3 • 1 Day

This advanced Excel course builds off learnings from Excel 2016 - Parts 1 & 2 and prepares you to complete difficult Excel tasks such as LOOKUPS, macros and more.

Excel 2016 - Dashboards • 1 Day

This course builds upon the foundational knowledge presented in the Microsoft Office Excel 2016: Part 1 (Desktop/Office 365) or Microsoft Office Excel 2019: Part 1 courses and will help start participants down the road to creating advanced workbooks and worksheets that participants can use to create dashboards.

Excel 2013/2016 Programming with VBA • 3 Days

This course instructs learners on the use of Visual Basic for Applications (VBA), which allows users to automate tasks within Excel and control other applications such as PowerPoint and Access.

Programming and Data Wrangling with VBA and Excel (v1.1) • 3 Days

VBA (Visual Basic for Applications) enables you to enhance and extend the capabilities of Microsoft Excel and other applications in the Microsoft Office application suite. You can use VBA to perform tasks that would be difficult or impossible to do using only worksheet functions, and you can automate a wide range of tasks involving the collection, processing, analysis, and visualization of data.

Data Analysis and Visualization with Microsoft Excel • 2 Days

Analyzing data to find issues, insights and opportunities, is now a critical part of many job roles. Beyond the analysis, data analysts in all job roles must be able to effectively present and communicate their findings in visually compelling ways. Microsoft Excel is designed for this purpose. Excel can connect to a wide range of data sources, perform robust data analysis and create diverse and robust data-backed visualizations to show insights, trends, and create reports. These capabilities enable people who use Excel for data analysis to turn data into thoughtful action.

Microsoft Power BI: Data Analysis Practitioner (Second Edition) • 2 Days

Power BI was built to connect to a wide range of data sources, and it enables users to quickly create visualizations of connected data to gain insights, show trends, and create reports. Power BI's data connection capabilities and visualization features go far beyond those that can be found in spreadsheets, enabling users to create compelling and interactive worksheets, dashboards, and stories that bring data to life and turn data into thoughtful action.

Microsoft Power BI: Data Analysis Professional (Second Edition) • 3 Days

As technology progresses and becomes more

interwoven with our businesses and lives, more data is collected about business and personal activities. Leveraging that data effectively can provide timely insights and competitive advantages.

DP-900T00 Microsoft Azure Data Fundamentals • 1 Day

In this course, students will learn the fundamentals of database concepts in a cloud environment, get basic skilling in cloud data services, and build their foundational knowledge of cloud data services within Microsoft Azure. Students will identify and describe core data concepts such as relational, non-relational, big data, and analytics, and explore how this technology is implemented with Microsoft Azure.

DP-080T00 Querying Data with Microsoft Transact-SQL • 2 Days

Students learn the basics of Microsoft's dialect of the standard SQL language: Transact-SQL. Topics include both querying and modifying data in relational databases that are hosted in Microsoft SQL Server-based database systems, including: Microsoft SQL Server, Azure SQL Database and, Azure Synapse Analytics.

DP-100T01 Designing and Implementing a Data Science Solution on Azure • 3 Days

Gain the necessary knowledge about how to use Azure services to develop, train, and deploy, machine learning solutions.

DP-203T00 Data Engineering on Microsoft Azure • 4 Days

Students will learn about the data engineering

patterns and practices as it pertains to working with batch and real-time analytical solutions using Azure data platform technologies.

DP-300T00 - Administering Relational Databases on Microsoft Azure • 4 Days

This course provides students with the knowledge and skills to administer a SQL Server database infrastructure for cloud, on-premises and hybrid relational databases and who work with the Microsoft PaaS relational database offerings.

DA-100T00 - Analyzing Data with Microsoft Power BI • 4 Days

This course will discuss the various methods and best practices that are in line with business and technical requirements for modeling, visualizing, and analyzing data with Power BI.

PL-900T00 Microsoft Power Platform Fundamentals • 2 Days

This course is designed to serve as a valuable introduction to Power Platform. You will gain hands-on experience creating a simple PowerApp, connecting data with CDS, building a Power BI Dashboard, and automating a process with Microsoft Flow.

PL-100T00 Microsoft Power Platform App Maker • 3 Days

The App Maker builds solutions to simplify, automate, and transform tasks and processes for themselves and their team where they have deep expertise in the solution business domain. They have basic data modeling, user experience design,

requirements analysis, and process analysis skills.

PL-400T00 Microsoft Power Platform Developer • 5 Days

The Microsoft Power Platform helps organizations optimize their operations by simplifying, automating and transforming business tasks and processes. In this course, students will learn how to build Power Apps, Automate Flows and extend the platform to complete business requirements and solve complex business problems.

PL-600T00 Power Platform Solution Architect • 4 Days

In this course, students will learn about decisions a Solution Architect makes during an implementation, covering security, integrations, Power Apps architecture, Power Automate architecture, and more.

MB-240T00 Dynamics 365 for Field Service • 3 Days

This course will equip students with the skills necessary to identify and configure the key components that are used to deliver Field Service and mobile solutions.

SQL Querying Fundamentals - Part 1 • 1 Day

This course will teach you to use SQL as a tool to retrieve the information you need from databases. Body of Knowledge (CBK).



Big Data on AWS • 3 Days

This course introduces students to cloud-based big data solutions such as Amazon Elastic MapReduce

AWS Data & Business Intelligence Training

(EMR), Amazon Redshift, Amazon Kinesis and the rest of the AWS big data platform.

Data Warehousing on AWS • 3 Days

Students are introduced you to concepts, strategies, and best practices for designing a cloud-based data warehousing solution using Amazon Redshift, the petabyte-scale data warehouse in AWS. This course demonstrates how to collect, store, and prepare data for the data warehouse by using other AWS services such as Amazon DynamoDB, Amazon EMR, Amazon Kinesis, and Amazon S3.

Practical Data Science with Amazon SageMaker • 1 Day

In this course, students learn how to solve a real-world use case with machine learning and produce actionable results using Amazon SageMaker. This

course teaches provides insight into how to use Amazon SageMaker to cover the different stages of the typical data science process, from analyzing and visualizing a data set, to preparing the data and feature engineering, down to the practical aspects of model building, training, tuning and deployment.

Exam Readiness: AWS Certified Data Analytics-Specialty • 1 Day

This course prepares you to take the AWS Certified Data Analytics - Specialty exam, which validates your ability to design, implement, deploy, and maintain data analytic solutions.



Tableau Data & Business Intelligence Training

Tableau Desktop: Part 1 (Second Edition) (v1.0) • 2 Days

In this course you will learn how Tableau was built to connect to a wide range of data sources, quickly create visualizations of connected data to gain insights and show trends. You will see how you can create reports, create compelling and interactive worksheets, dashboards, and stories that bring data to life and turn data into thoughtful action.

Tableau Desktop: Part 2 (Second Edition) (v1.0) • 2 Days

Tableau was built to connect to a wide range of data sources and allows users to quickly create visualizations of connected data to gain insights, show trends, and

create reports. Beyond the fundamental capabilities of creating data driven visualizations, Tableau allows users to manipulate data with calculations to show insights, make visualizations interactive, and perform statistical analysis.

Tableau Server Administration (TTDTAB005) • 2 Days

This fast paced hands-on course provides in-depth coverage of Tableau Server administration. The knowledge and skills acquired are best geared toward those who will be administering a Tableau Server installation, including managing content, users, and permissions.



CertNexus Data & Business Intelligence Training

CertNexus Data Science for Business Professionals (DSBIZ) • 1 Day

In this course you will learn how leveraging data science concepts and technologies, businesses can mold raw data into information that facilitates decisions to improve and expand the success of the business.

CertNexus Certified Data Science Practitioner (CDSP) • 5 Days

This course will enable you to bring value to the business by putting data science concepts into

practice. This course is designed to assist students in preparing for the CertNexus Certified Data Science Practitioner (CDSP) (Exam DSP-110) certification.

CertNexus CyberSAFE Extended Edition 2019 (CBS-310) • 2 Day

Regardless of your computer experience, this class will help you become more aware of technology related risks and what you can do to protect yourself and your organization from them.



Crystal Reports Data & Business Intelligence Training

SAP Crystal Reports 2020: Part 1 • 2 Days

Crystal Reports 2020 enhances report building and report processing techniques with a variety of features that add value to a presentation. In this course, you will create a basic report by connecting to a database and modifying the report's presentation.

SAP Crystal Reports 2020: Part 2 • 2 Days

In this course, you will create complex reports and data sources using the tools in Crystal Reports 2020. You will not only create more sophisticated reports, including subreports and cross-tabs, but you will also increase the speed and efficiency of your reports by using SQL queries.

Crystal Reports 2016 - Part 1 • 2 Days

In this course, students will create a basic report by connecting to a database and modifying the report's presentation.

Crystal Reports 2016 - Part 2 • 2 Days

In this course, students will create complex reports & data sources using the tools in Crystal Reports 2016. Students will not only create more complex reports including sub-reports and cross-tabs, but will also increase their speed and efficiency.



IBM Data & Business Intelligence Training

B6252 IBM® Cognos Framework Manager: Design Metadata Models v11.1.x • 4 Days

This offering provides participants with introductory to advanced knowledge of metadata modeling concepts, and how to model metadata for predictable reporting and analysis results using IBM Cognos Framework Manager.

B6258 IBM® Cognos Analytics - Author Reports Fundamentals V11.1.x • 2 Days

This course provides authors with an introduction to build reports using Cognos Analytics. Techniques to enhance, customize, and manage reports will be explored.

B6259 IBM® Cognos Analytics - Author Reports Advanced V11.1.x • 2 Days

This course teaches experienced authors advanced report building techniques to enhance, customize, manage, and distribute reports.

CE131 IBM® DB2 SQL Workshop for Experienced Users • 3 Days

This course teaches you how to make use of advanced SQL techniques to access DB2 databases in different environments. This course is appropriate for customers working in all DB2 environments, specifically for z/OS, Linux, UNIX, and Windows.

0G51A Statistical Analysis Using IBMSPSS Statistics (v25) • 2 Days

This course provides an application-oriented introduction to the statistical component of IBM SPSS Statistics. This includes a broad range of techniques for exploring and summarizing data, as well as investigating and testing relationships.

Private Group Classes



New Horizons offers private group classes that provide flexible, customizable training solutions to fit your organization's unique needs.

Private training allows organizations to train an entire team or department with one unified learning experience, ensuring that everyone obtains the same knowledge and skills. Courses can be delivered "off the shelf," slightly modified or completely customized to meet your organization's learning initiatives. Private training can be delivered in any of our training centers worldwide, on-site at your offices, or at a location of your choice.

Contact your Account Executive to learn more about our private group class options.



Coding and Programming



AZ-204T00-A: Developing Solutions for Microsoft Azure • 5 Days

You will learn how to implement Azure compute solutions, create Azure Functions, implement and manage web apps, develop solutions utilizing Azure storage, implement authentication and authorization, and secure your solutions by using KeyVault and Managed Identities.



Basic Java 11 and OO Programming for Developers New to OO (TT2120-J11) • 5 Days

This course provides hands-on Java 11 training for developers who have little or no prior working knowledge of object-oriented programming languages such as C, COBOL, and 4GL. You will learn the best practices for writing great object-oriented programs in Java 11, using sound development techniques, new improved features for better performance, and new capabilities for addressing rapid application development.

Basic Java 8 and OO Programming for Developers New to OO (TT2120-J8) • 5 Days

This course provides hands-on Java 8 training for developers who have little or no prior working knowledge of object-oriented programming languages such as C, COBOL, and 4GL. You will gain the best practices for writing great object-oriented programs, using sound development techniques, new improved features for better performance, and new capabilities for addressing rapid application development.

Microsoft Coding and Programming Training

PL-200T00 Microsoft Power Platform Functional Consultant • 5 Days

This course will help you learn how to simplify, automate, and empower business processes for organizations in the role of a Functional Consultant. It covers Power Apps, Power Automate, Power Virtual Agents, and Power BI concepts to teach students how to build an integrated solution for an organization based on business requirements.

MS-600T00 Building Applications and Solutions with Microsoft 365 Core Services • 5 Days

This course covers five central elements of Microsoft 365 platform; implementing Microsoft Identity, working with Microsoft Graph, extending and customizing SharePoint, extending Teams, and extending Office.

MB-500T00 Dynamics 365 - Finance and Operations Apps Developer • 5 Days

This course empowers you as a Microsoft Dynamics 365 Finance and Operations Apps Developers,

enabling you to implement and extend applications to meet the requirements of your business. You will learn the skills you need to develop fully realized solutions by using standardized application coding patterns, extensible features, and external integrations.

VBA with Microsoft Excel (v1.1) • 1 Day

This course will give you a good foundation for understanding, creating, and using VBA in your own Excel workbooks. You will learn how to use the macro recorder effectively, as well as how to write your own VBA code from scratch. You will use tools built into Excel to explore and learn VBA's capabilities and to optimize and debug your code.

Foundational Coding and Programming Training

Beginning ASP.NET • 3 Days

In the web world, the ability to build robust web applications is key. With the knowledge about ASP.NET Core MVC (that makes use of the Model-View-Controller architecture) that you will take away from this course, you will be prepared to meet this need.

HTML5 - Content Authoring Fundamentals • 1 Day

HTML5 is one of the most integral and evolving web technologies that enables a user to structure content and present it on the web. This course lays the foundation for mastering this popular web publishing technology.

Introduction to Angular (TT4165) • 3 Days

Angular is one of the most popular JavaScript frameworks for creating web and native mobile applications. This introductory course thoroughly explores the latest Angular features and advances, demonstrating how to solve the traditional challenges of JavaScript web application development.

Introduction to Ansible: Automation with Ansible (TTDV7580) • 3 Days

This lab-intensive course is geared toward those responsible for automation of configuration management; consistent and repeatable application deployment; provisioning and deployment of development, testing, and production servers; and integration with DevOps CI/CD workflows.

Introduction to GitHub for Developers (TTDV7551) • 2 Days

This is a fast-paced hands-on course that provides

you with a solid overview of Git and GitHub, the web-based version control repository hosting service. It provides access control and several collaboration features such as bug tracking, feature requests, task management, and wikis for every project.

Introduction to Hadoop Administration (TTDS6503) • 3 Days

Apache Hadoop is an open source framework for creating reliable and distributable compute clusters. This is an introductory-level, hands-on lab-intensive course geared for the administrator (new to Hadoop) who is charged with maintaining a Hadoop cluster and its related components.

Introduction to Linux (TTLX2103) • 3 Days

This hands-on course provides you with an essentials-level foundation in core skills for using any version of Linux. This course focuses on essential skills that ordinary users might use daily when working with Linux.

Introduction to Node.js (TT4153) • 3 Days

Node.js is a server-side JavaScript platform using an event-driven, non-blocking I/O model allowing users to build fast and scalable data-intensive applications running in real time. This fast-paced hands-on course provides the core skills required to develop web applications with Node.js.

Introduction to Programming with Python(v1.0) • 2 Days

You will learn elements of the Python 3 language and development strategies by creating a complete program that performs a wide range of operations on a variety of data types, structures, and objects,

implements program logic through conditional statements and loops, structures code for reusability through functions, classes, and modules, reads and writes files, and handles error conditions.

Introduction to R Programming for Data Science & Analytics (TTDS6683) • 3 Days

R is a functional programming environment for business analysts and data scientists. This course is a comprehensive hands-on look at the common scenarios encountered in analysis and presents practical solutions.

Introduction to Swift • 2 Days

From Playgrounds to protocols—discover, explore, and demonstrate how to use the fundamental building blocks of the Swift programming language.



Advanced Programming Techniques with Python (v1.1) • 3 Days

In this course, students build upon basic Python skills, learning more advanced topics such as object-oriented programming patterns, development of graphical user interfaces, data management, creating web service-connected apps, performing data science tasks, unit testing, and creating and installing packages and executable applications.

Data Science Projects with Python • 2 Days

This course is designed to give you practical guidance on industry-standard data analysis and machine learning tools in Python, with the help of realistic data.

Data Wrangling with Python • 3 Days

In this course you will start with the absolute basics of Python, focusing mainly on data structures. Then you will delve into the fundamental tools of data wrangling like NumPy and Pandas libraries. You'll explore useful insights into why you should stay away from traditional ways of data cleaning, as done in other languages, and take advantage of the specialized pre-built routines in Python. This combination of Python tips and tricks will also demonstrate how to use the same Python backend and extract/transform data from an array of sources including the Internet, large database vaults, and Excel financial tables.

Introducing Python and Web Services Programmability for Network Engineers - v3.0 IPWSP-NE • 4 Days

This course focuses on the interoperability of Python programming with Networking to prepare

This 2-day, hands-on course teaches you the basic concepts of Swift programming, including syntax.

Java Fundamentals • 3 Days

Since its inception, Java has stormed the programming world. Its features and functionalities provide developers with the tools needed to write robust cross-platform applications. This course introduces you to these tools and functionalities that will enable you to create Java programs.

MongoDB, Express, Angular and Node.js Fundamentals • 2 Days

This course will enable you to discover how to build a blogging application using the MEAN stack. By the end of the course, you will have all of the knowledge you need to become a pro at developing efficient

Next-Level Coding and Programming Training

students for Software Defined Networking. This class is designed for students looking to add programming skills in preparation for various ACI & SDN technologies.

Python for Data Science Primer: Hands-on Technical Overview (TTPS4872) • 2 Days

This course introduces data analysts and business analysts (as well as anyone interested in Data Science) to the Python programming language, as it's often used in Data Science in web notebooks. This goal of this course is to provide students with a baseline understanding of core concepts that can serve as a platform of knowledge to follow up with more in-depth training and real-world practice.

Advanced C++ • 3 Days

This course begins with advanced C++ concepts by helping you decipher the sophisticated C++ type system and understand how various stages of compilation convert source code to object code. You'll then learn how to recognize the tools that need to be used in order to control the flow of execution, capture data, and pass data around.

Algorithms of the Intelligent Web | Building Intelligent Web Applications (TTAML001) • 3 Days

This course guides you through algorithms to capture, store, and structure data streams coming from the web. You'll explore recommendation engines and dive into classification via statistical algorithms, neural networks, and deep learning.

HTML5 - Content Authoring with New and Advanced Features • 1 Day

This course focuses on the new and advanced features of HTML5, covering how to create HTML5 and CSS3 markup that will work well on the widest possible variety of web browsers, mobile devices, and machine readers, such as search engine web crawlers.

Mastering JEE Web Development (TT5100) • 5 Days

This course is for experienced Java developers who are new to JEE and need to get up and running with essential dynamic web development skills. You will gain core JEE knowledge and skills that can be used as the foundation for developing production-quality

web applications using JavaScript technologies.

Python 3 Essentials • 5 Days

An introductory and beyond-level practical, hands-on Python training course that leads the student from the basics of writing and running Python scripts to more advanced features.

Python Programming - Introduction • 2 Days

In this course, you'll learn the fundamentals of programming in Python, and you'll develop applications to demonstrate your grasp of the language.

web applications to a basic level.

Develop and Deploy Windows Applications on Google Cloud Platform • 1 Day

Learn how to create Windows virtual machines on Google Cloud so that you can deploy and run Microsoft Windows applications. In this course, you'll learn how to run SQL Server in Compute Engine, how to deploy instances across Google Cloud zones, and how to get more out of ASP.NET on Compute Engine, Google Container Engine, and App Engine.

iPhone Mobile App Development • 5 Days

The iPhone combines technologies of smartphones and personal computing. With a multitouch screen, built-in accelerometer and virtual keyboard, the iPhone also requires the mobile application developer to adopt a vastly different software design philosophy.

Java Programming (Java SE 7) • 5 Days

Students will work with advanced features of Java.

Next Level Java 9 Programming | Intermediate Java (TT2209) • 4 Days

This fast-track course is designed for experienced developers who have prior working knowledge of basic Java 8 or Java 9 and want to take advantage of the newest features of Java 9 that can help improve performance and functionality of Java 9 applications.

Mastering JavaScript & JQuery Essentials (TT4115) • 5 Days

This hands-on course is geared for web developers who need to learn basic JavaScript and JQuery to use with today's systems and architectures to build sophisticated web interfaces.

Professional JavaScript • 4 Days

This course covers the latest features of JavaScript and advanced concepts, such as modularity, testing, and asynchronous programming.

Developer Training for Spark and Hadoop • 4 Days

This training course is the best preparation for the challenges faced by Hadoop developers.

Participants will learn to identify which tool is the right one to use in a given situation, and will gain hands-on experience in developing using those tools.

Spark for Data Science | Analyzing Big Data with Spark (TTSK7513) • 3 Days

This course explores using Apache Spark for common data related activities. Students will learn to build unified big data applications combining batch, streaming, and interactive analytics on all their data.

Developing on Hyperledger Fabric 1.4 • 2 Days

This training course walks you through Chaincode Development, Testing, and Deployment for a Hyperledger Fabric Network catering specifically toward Golang written Chaincode (Fabric's original

Chaincode Language).

Junos Enterprise Switching Skills Camp (JEX, AJEX) • 4 Days

We merged two accredited Juniper courses, Juniper Enterprise Switching (JEX) and Advanced Juniper Enterprise Switching (AJEX), to develop this course in which you will construct your intermediate and advanced Junos enterprise switching skills.

Just Enough Scala • 1 Day

Scala training course will teach students the key language concepts and programming techniques, essential for students to focus on the covered subjects without having to also learn a complex programming language at the same time.

Mastering Angular (TT4168) • 5 Days

Angular is one of the most popular JavaScript frameworks for creating web and native mobile applications. Throughout the course students will build custom components using application routes, form validation, and unit-testing.

Secure Web Applications / Seminar | Covering OWASP Top Ten, Web Services, Rich Interfaces & More (TT8120) • 2 Days

This overview-level course explores core concepts and challenges in web application security, showcasing current, real world examples that illustrate the potential consequences of not following these best practices. This course is also PCI Compliant.



SAP Coding and Programming Training

BC100 SAP Introduction to Programming with ABAP • 2 Days

In this course, students will learn simple ABAP code.

BC400 SAP ABAP Workbench Foundations • 5 Days

In this course, students gain knowledge of the fundamental concepts of ABAP and learn how to comfortably and efficiently work with the ABAP Workbench tools in order to undertake custom developments with confidence.

BC401 SAP ABAP Objects • 5 Days

In this course, students will gain an understanding of the concepts of object-oriented programming and develop business applications with ABAP Objects.

BC430 SAP ABAP Dictionary • 3 Days

This course discusses the role of the ABAP Dictionary in the SAP system and its scope of functions.

HA400 SAP ABAP Programming for SAP HANA • 4 Days

This course will prepare students to develop and optimize ABAP applications that access data stored in the SAP HANA Database.



AWS Coding and Programming Training

Planning and Designing Databases on AWS • 3 Days

This course will teach you the process of planning and designing both relational and nonrelational database and the planning and design requirements of all 8 of the AWS databases services, their pros and cons, and how to know which AWS databases service is right for your workloads.

Salesforce Coding and Programming Training

Salesforce Certification Preparation for Platform App Builder (CRT403) • 1 Day

By covering the details around the exam objectives, this course will help hone your knowledge of Salesforce application lifecycle management and the declarative and programmatic solutions available to you through guided scenarios, lecture, and discussion, preparing you to take the exam for Salesforce Certified Platform App Builder.

Salesforce Certification Preparation for Salesforce JavaScript Developer I (CRT-600) • 1 Day

By covering the details around the exam structure and objectives, this course will help hone your problem-

solving skills and reinforce your knowledge of key features and concepts of the JavaScript programming language, in preparation of becoming a Salesforce Certified JavaScript Developer I.

Salesforce Lightning Web Components Implementation for Platform Developers (DEX470) • 1 Day

This course will give you hands-on experience building a single-page application. You will build a Lightning application and Lightning Web Components that have the Salesforce look and feel and can securely access, display, and manipulate data in your org.





Database Management



Database Design - A Modern Approach • 1 Day

This course introduces you to a process for effectively planning and designing a functional, efficient database. Knowing how to plan a relational database is important to the success of the databases you create. Without planning, you cannot possibly know what the database needs to do, or even what information to include in the database.

CompTIA Server+ Certification (Exam SK0-005) • 5 Days

This course builds on existing professional experience with personal computer hardware support to present the next tier of skills and concepts students will use on the job when administering any type of network server. This course covers server hardware installation and management, server administration, security and disaster recovery and troubleshooting.

Oracle Database 19c: New Features for Administrators • 2 Days

The course provides the Oracle Database 19c new features and enhancements related to database overall, security, availability, performance, data warehousing, and diagnosability. In the lessons,

Database Management Training

you learn the new and enhanced features of Oracle Database 19c.

Oracle 19c Database Administration (TTOR02019) • 5 Days

This comprehensive, hands-on course provides concrete information on the design of an Oracle Database instance and database, allowing you to manage your database investment. In this class, you will learn how to create database storage structures that align with your requirements and business models.

Oracle Database 19c Multitenant Architecture (TTOR02219) • 3 Days

The multitenant architecture enables you to have many pluggable databases inside a single Oracle Database instance. This course explores the multitenant architecture and the different types of pluggable databases (PDBs) in multitenant container databases (CDBs).

Oracle Enterprise Manager Cloud Control 19c (TTOR04019) • 3 Days

This is a comprehensive, hands-on course that explores the core functionality of Oracle Enterprise Manager Cloud Control and how to use Cloud Control to manage an enterprise-computing environment.

Oracle Database: Backup and Recovery Workshop • 5 Days

The student begins by gaining a deeper understanding of possibly the most important job of a DBA - backup and recovery. The concepts and architecture that support backup and recovery, along with implementation in various ways and situations are covered in this course.

Oracle Database: Managing Multitenant Architecture • 5 Days

This course covers all aspects of the multitenant architecture, providing detailed information on the components of an Oracle multitenant container database and its regular and application pluggable databases.

Oracle Database 12c - Performance Management and Tuning • 5 Days

In this course, learn about the performance analysis and tuning tasks expected of a DBA: proactive management through built-in performance analysis features and tools, diagnosis and tuning of the Oracle Database instance components, and diagnosis and tuning of SQL-related performance issues.

Oracle Database 12c R2 - Administration Workshop Ed 3 • 5 Days

This course is designed to provide students with a firm foundation in administration of an Oracle Database.

Oracle Database 12c R2 - Backup and Recovery Workshop Ed 3 • 5 Days

In this course, students learn how to perform backup and recovery based on the related Oracle Database architecture components. Various backup, failure, restore, and recovery scenarios are provided so that students learn to evaluate their own recovery requirements and develop an appropriate strategy for backup and recovery procedures.

New Horizons goes beyond the classroom to invest in your career path with free webinars, white papers, and reports available on our website.

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Emerging Technologies



Microsoft Emerging Technologies Training

AI-900T00 - Microsoft Azure AI Fundamentals • 1 Day

This course introduces fundamental concepts related to artificial intelligence (AI), and the services in Microsoft Azure that can be used to create AI solutions. The course is not designed to teach students to become professional data scientists or software developers, but rather to build awareness of common AI workloads and the ability to identify Azure services to support them.

AI-102T00 Designing and Implementing a Microsoft Azure AI Solution • 4 Days

This course is intended for software developers wanting to build AI-infused applications that leverage Azure Cognitive Services, Azure Cognitive Search, and Microsoft Bot Framework.

AZ-220T00 Microsoft Azure IoT Developer • 4 Days

This course empowers you with the knowledge and skills required to successfully create and maintain the cloud and edge portions of an Azure IoT solution.



AWS Emerging Technologies Training

Deep Learning on AWS • 1 Day

This course introduces students to cloud-based Deep Learning (DL) solutions on Amazon Web Services (AWS). The training will detail how deep learning is useful and explain its different concepts.

The Machine Learning Pipeline on AWS • 4 Days

This course explores how to use the iterative machine learning (ML) process pipeline to solve a real business problem in a project-based learning environment. Students will learn about each phase of the process pipeline and then apply that knowledge to complete a project solving one of three business problems: fraud detection, recommendation engines, or flight delays.

Exam Readiness: AWS Certified Machine Learning - Specialty • 1 Day

This exam validates a candidate's ability to design, implement, deploy, and maintain machine learning (ML) or deep learning (DL) solutions for given business problems. The workshop explores the exam's topic areas, shows how they relate to machine learning on AWS, and also maps them to machine learning and deep learning foundational areas for future self-study.



CertNexus Emerging Technologies Training

CertNexus Certified Internet of Things Practitioner (CIoTP) • 3 Days

In this course, you will learn general strategies for planning, designing, developing, implementing, and maintaining an IoT system through various case studies and by assembling and configuring an IoT device to work in a sensor network.

CertNexus Artificial Intelligence for Business Professionals (AIBIZ) • 1 Day

This course provides managers, business leaders, project managers and other decision makers a streamlined look and associated credential to drive informed business decisions for their AI strategy.

CertNexus Certified Artificial Intelligence Practitioner (CAIP) • 5 Days

This course empowers you to apply various

approaches and algorithms to solve business problems through AI and ML, follow a methodical workflow to develop sound solutions, and use open source, off-the-shelf tools to develop, test, and deploy those solutions, and ensure that they protect the privacy of users.

CertNexus Certified Ethical Emerging Technologist (CEET) v1.0 • 5 Days

This course provides the tools to identify and manage common ethical risks in the development of emerging data-driven technologies. It distills ethical theory, public regulations, and industry best practices into concrete skills and guidelines needed for the responsible development of digital products and services.

CertNexus Internet of Things for Business Professionals (IoTBIZ) • 1 Day

This course will familiarize you with IoT components, understand the challenges that you may face, and make design decisions about your IoT projects.



Blockchain Emerging Technologies Training

Blockchain - An Overview for Business Professionals • 1 Day

This training is for technical leaders who need to make decisions about architecture, environment, and development platforms.

Blockchain - Emerging Technologies • 1 Day

This course is designed for non-technical business executives looking to learn and understand emerging technologies.

Blockchain Architecture Training • 3 Days

This training is for technical leaders who need to make decisions about architecture, environment, and development platforms.

Blockchain for Healthcare Professionals • 3 Days

This course covers the intersection of healthcare and Blockchain. Training will include an overview of Blockchain, and uses for Blockchain in the healthcare industry, from medical records, to medical devices, insurance and more.

Blockchain Security Training • 3 Days

This course covers all known aspects of Blockchain security that exist in the Blockchain environment today and provides a detailed overview of all Blockchain security issues, including threats, risk mitigation, node security integrity, confidentiality, best security practices, advanced Blockchain security and more.

Ethereum Training - Blockchain Development Bootcamp • 3 Days

This course is designed for programmers and developers who want to take a comprehensive deep dive in writing smart contracts and building

applications that interact with them. This course provides detailed overviews of Ethereum, smart contracts, and the development language, Solidity.

Hyperledger Fabric Engineer (Bootcamp) • 5 Days

This course will accommodate architects with very little-to-no experience on Fabric, and give them the knowledge necessary for perform the role of a Fabric Architect, Administrator and Developer.

Hyperledger Training - Developing on Hyperledger Fabric • 3 Days

This course is designed for developers and administrators who want to take a comprehensive deep dive on Hyperledger Fabric and Hyperledger Composer.

IoT and Blockchain Training • 1 Day

This course provides an overview of IoT and Blockchain, and how Blockchain holds the potential to securely unlock business and operational value of IoT to support common tasks, such as sensing, processing, storing information, and communicating.



Are you prepared to soar in the cloud?

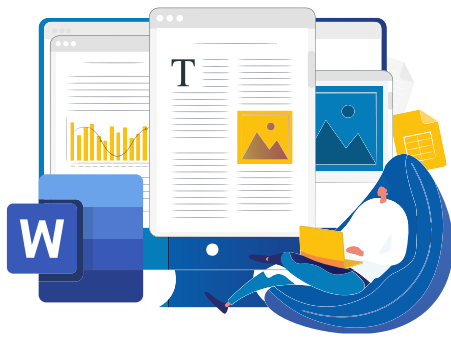
The cloud is at the core of how we work and play. Leveraging all the cloud has to offer, be it public, private, or hybrid; it is essential in today's landscape.

New Horizons is one of the leading providers of cloud training in the world. We offer both vendor-neutral and authorized vendor training from:

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Business Productivity

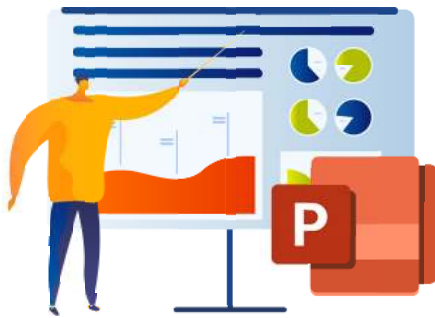


Microsoft Word for Office 365 (Desktop or Online) - Part 1 • 1 Day

In this course, you'll learn how to use Word on the desktop to create and edit simple documents; format documents; add tables and lists; add design elements and layout options; and proof documents.

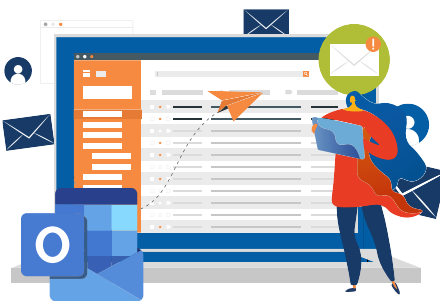
Microsoft Word for Office 365 (Desktop or Online) - Part 2 • 1 Day

Creating professional-looking documents can help you give your organization a competitive edge. Implementing time-saving features such as document templates and automated mailings helps your organization reduce expenses. Mastering these



Microsoft PowerPoint for Office 365 (Desktop or Online) - Part 1 • 1 Day

In this course, you will use PowerPoint to begin creating engaging, dynamic multimedia presentations. The course material will also enable you to access and effectively utilize many web-based resources provided with your Office 365 subscription.



Microsoft Outlook for Office 365 (Desktop or Online) - Part 1 • 1 Day

In this course, you will use Outlook to send, receive, and manage email messages, manage your contact information, schedule appointments and meetings, create tasks and notes for yourself, and customize the

Microsoft Word Productivity Training

techniques will make you a valued employee in your organization.

Microsoft Word for Office 365 (Desktop or Online) - Part 3 • 1 Day

In this course, you'll learn how to use Word to create and edit simple documents; format documents; add tables and lists; add design elements and layout options; and proof documents.

Word 2019 - Part 1 • 1 Day

In this course, you'll learn how to use Word 2019 to create and edit simple documents; format documents; add tables and lists; add design elements and layout options; and proof documents.

Word 2019 - Part 2 • 1 Day

Creating professional-looking documents can give you and your organization a competitive edge. Implementing time-saving features such as document templates and automated mailings can help reduce expenses. Mastering these techniques will make you a valued employee in your organization.

Word 2019 - Part 3 • 1 Day

Microsoft Word enables you to do far more than

simple word processing. Word includes advanced image manipulation tools, collaboration features, cross-referencing and linking tools, entry forms and data collection, security features, and tools to automate document production.

Word 2016 - Part 1 • 1 Day

In this course, students learn how to use Word 2016 to create and edit simple documents; format documents; add tables and lists; add design elements and layout options; and proof documents.

Word 2016 - Part 2 • 1 Day

In this course, students learn the features which enable them to create complex documents with a consistent look and feel. Students will also learn how to automate tedious tasks such as preparing a letter to send to every customer of your organization.

Word 2016 - Part 3 • 1 Day

Microsoft Word 2016 enables you to do far more than simple word processing. This course covers Microsoft Office Specialist exam objectives to help students prepare for the Word 2016 Exam and the Word 2016 Expert Exam.

Microsoft PowerPoint Productivity Training

Microsoft PowerPoint for Office 365 (Desktop or Online) - Part 2 • 1 Day

Microsoft PowerPoint provides you with a variety of tools that can help you deliver content in nearly any situation, while saving time and effort. By taking advantage of these tools, you will be creating presentations that not only stand out from the crowd, but also don't consume all of your available time.

Microsoft Office PowerPoint 2019 - Part 1 • 1 Day

In this course, you will use PowerPoint 2019 to begin creating engaging, dynamic multimedia presentations.

Microsoft Office PowerPoint 2019 - Part 2 • 1 Day

Microsoft Office PowerPoint 2019 provides you with a variety of such tools that can help you deliver content

in nearly any situation, while saving time and effort. By taking advantage of these tools, you will be creating presentations that not only stand out from the crowd, but also don't consume all of your available time.

PowerPoint 2016 - Part 1 • 1 Day

In this course, students will use PowerPoint 2016 to begin creating engaging, dynamic multimedia presentations.

PowerPoint 2016 - Part 2 • 1 Day

In this course, students learn different tools & features within PowerPoint that will help them deliver content in an informative & memorable manner.

Microsoft Outlook Productivity Training

Outlook interface to suit your working style.

Microsoft Outlook for Office 365 (Desktop or Online) - Part 2 • 1 Day

In this course, you will customize command sets, configure mail accounts, set global options, perform advanced searches, apply filters to intercept mail and control spam, create rules to automate mail management tasks, work with calendars and contacts, manage tasks, preserve data with archives and data files, as well as share and delegate access to your Outlook items.

Outlook 2019 - Part 1 • 1 Day

In this course, you will use Outlook to send, receive,

and manage email messages, manage your contact information, schedule appointments and meetings, create tasks and notes for yourself, and customize the Outlook interface to suit your working style.

Outlook 2019 - Part 2 • 1 Day

In this course, you will customize command sets, configure mail accounts, set global options, perform advanced searches, apply filters to intercept mail and control spam, create rules to automate mail management tasks, work with calendars and contacts, manage tasks, preserve data with archives and data files, as well as share and delegate access to your Outlook items.

Outlook 2016 - Part 1 • 1 Day

In this course, you will use Outlook to send, receive, and manage email messages, manage your contact information, schedule appointments and meetings, create Tasks and Notes for yourself, and customize the Outlook interface to suit your working style.



Microsoft 365 Office for the Web (with

Teams) • 1 Day

This course introduces working with shared documents in the familiar Office 365 online apps -Word, PowerPoint, and Excel - as an alternative to installing the Microsoft Office desktop applications.

Microsoft Teams (Desktop and Browser) • 1 Day

This course is designed to help you master Microsoft Teams, the key communications tool in the suite of Microsoft 365 productivity apps. Microsoft Teams enables individuals and organizations to chat, share ideas, collaborate on files, and essentially, work together.

Microsoft 365 Office for the Web Productivity Apps v2.0 • 1 Day

This course builds on your foundational knowledge of the Microsoft 365 core apps and takes a deeper look at some of the productivity apps beyond Microsoft Word, Excel, and PowerPoint.

Microsoft Access for Office 365 (Desktop or Online) - Part 1 • 2 Days

In this introductory course, you will discover the capabilities of Microsoft Access, a relational database application that can help you and your organization manage your complex data.

Microsoft Access for Office 365 (Desktop or Online) - Part 2 • 2 Days

In this course, you will expand your knowledge of relational database design; promote quality input from users; improve database efficiency and promote data integrity; and implement advanced features in tables, queries, forms, and reports.

Access 2019 - Part 1 • 2 Days

In this course, students will use Access 2019 to manage their data, including creating a new database; constructing tables; designing forms and reports; and creating queries to join, filter, and sort data.

Access 2019 - Part 2 • 2 Days

In this course, you will expand your knowledge of relational database design; promote quality input from users; improve database efficiency and promote data integrity; and implement advanced features in tables, queries, forms, and reports.

Access 2016 - Part 1 • 2 Days

In this course, students will use Access 2016 to manage their data, including creating a new database;

Outlook 2016 - Part 2 • 1 Day

This course builds upon the foundational knowledge presented in the Microsoft Office Outlook 2016: Part 1 course and will help students customize a communication system well-suited to your work styles.

Microsoft Productivity Training

constructing tables; designing forms and reports; and creating queries to join, filter, and sort data.

Access 2016 - Part 2 • 2 Days

You've covered many of the basic functions of Microsoft Office Access 2016, and now you're ready to learn advanced Access features such as database management, advanced form design, packaging a database, encrypting a database, preparing a database for multi-user access, and more.

SharePoint - Site User (Modern Experience) • 1 Day

Through this course, you will discover the many features of SharePoint online and improve your ability to work collaboratively by easily sharing, accessing, editing, and saving information.

SharePoint - Site Owner with Microsoft Forms and Flow (Modern Experience) • 1 Day

This course will empower you to use Microsoft SharePoint online to facilitate collaboration and allow you to use familiar applications and web-based tools to create, access, store, and track documents and data in a central location.

SharePoint - Advanced Site Owner (Modern Experience) • 1 Day

In this course, you will learn how to create, configure, and manage SharePoint sites so that your team or organization can share information and collaborate effectively.

55215 SharePoint Online Power User • 4 Days

This course delivers the complete site owner story from start to finish in an engaging and practical way to ensure you have the confidence to plan and create new sites or manage your existing sites in SharePoint Online.

Microsoft SharePoint 2016 - Site User • 1 Day

In this course, students will learn how to use a SharePoint Team Site to access, store, and share information and documents.

Microsoft SharePoint 2016 - Site Owner • 1 Day

In this course, students will learn how to create, configure, and manage a SharePoint team site so that your team or organization can share information and collaborate effectively.

Microsoft SharePoint 2016 - Advanced Site Owner with Workflow Administration • 1 Day

In this course, students will learn how to create, configure, and manage a SharePoint site so that your team or organization can collaborate effectively, manage the flow of digital information, automate business processes, & meet records management needs.

Microsoft Publisher for Office 365/2021 • 1 Day

This course presents information and skills that are appropriate for users of the Office2019/2021 or Office

365 desktop applications. However, the instructional environment for the delivery of this course utilizes Office 365.

Publisher 2016/2019 • 1 Day

Microsoft Office Publisher is a desktop publishing software application capable of producing greeting cards, certificates, newsletters, and other printed publications. Publisher includes a large collection of templates that provide a great way to start a new publication.

Visio 2019 - Part 1 • 1 Day

In today's workplace, visual diagrams are an essential part of communication, from road maps to sales flows to process charts. Microsoft Visio provides you with an intuitive, customizable tool to easily create a professional-looking visual product by using its extensive gallery of shapes.

Visio 2019 - Part 2 • 1 Day

Visio is well integrated with other members of the Office family as well as Microsoft's cloud-based services. This greatly enriches the sharing and publishing of Visio drawings. In Visio 2019 - Part 1, you learned the basic skills needed to create and modify various Visio drawings. In Visio 2019 - Part 2, you will learn about more advanced features - making you a more efficient and effective Visio user.

Visio 2016 - Part 1 • 1 Day

This course provides students with a tool to easily create a professional-looking visual product. Students will create visually engaging diagrams, maps, and drawings, using graphical elements to make information easier to comprehend.

Visio 2016 - Part 2 • 1 Day

In Microsoft Visio 2016 : Part 2, students will learn about more advanced features, making themselves more efficient and effective as a Visio user.

OneNote 2016 • 1 Day

This course provides a way for students to create and collect their notes. This course will introduce students to using OneNote notebooks to store a variety of content in an organized way, access the content from anywhere, and also share it.

Using Microsoft Windows 10 • 1 Day

In this course, students will learn the features and functionality of the Windows 10 operating system for professional and personal use.



Microsoft Dynamics Productivity Training

MB-210T01 Dynamics 365 for Customer Engagement for Sales • 1 Day

Microsoft Dynamics 365 for Sales is an end-to-end application to manage the handling of customers and potential customers; tracking data against sales goals, automating your best practices, learning from your data and more.

MB-220T00 Dynamics 365 for Marketing • 4 Days

This course will review the marketing application configuration needed to drive business growth. It will also dive into lead management, marketing forms and pages, segmentation, and email marketing messages.

MB-230T01 Dynamics 365 for Customer Engagement for Customer Service • 3 Days

Microsoft Dynamics 365 for Customer Service offers

any organization an opportunity for customer success. Using tools such as automatic case creation and queue management frees up time to dedicate where a greater impact can be made, directly with customers.

MB-300T00 Microsoft Dynamics 365: Core Finance and Operations • 2 Days

This course discusses core components and configuration of Microsoft Dynamics 365 Finance, and data migration and preparing for go-live.

MB-310T00 Dynamics 365 for Finance and Operations, Financials • 4 Days

This course covers the financial aspects of Dynamics 365: configure and use essential financial components, accounts payable, accounts receivable, collections, budgeting, fixed assets, and additional functionality.

MB-320T00 Dynamics 365 for Finance and Operations, Manufacturing • 4 Days

This course covers configuring Dynamics 365 Supply Chain Management, the different types of manufacturing processes, implementing master planning for production, implementing several manufacturing features, and subcontracting for product manufacturing.

MB-330T00 Microsoft Dynamics 365 Supply Chain Management • 5 Days

This course is designed to build your foundation in Dynamics 365 Supply Chain Management application knowledge. This course will cover the most important features and functionalities needed by Dynamics 365 Supply Chain Management functional consultants.

MB-700T00-A: Microsoft Dynamics 365: Finance and Operations Apps Solution Architect • 3 Days

This course is developed for those aspiring to be and new to the solution architect role. This course provides the technical information focusing on application architecture and technical skills to start their journey into this role. This course will not cover the industrial skills and delivery skills required for this role.

MB-800T00 Microsoft Dynamics 365 Business Central Functional Consultant • 4 Days

Built and optimized for small and medium businesses, Dynamics 365 Business Central is an application for companies that have outgrown their entry-level business applications. With Business Central, companies can manage their financials, automate and secure their supply chain, sell smarter, improve customer service and project performance, and optimize their operations.



Adobe Productivity Training

Adobe Photoshop 2020: Part 1 • 1 Day

Part 1 focuses on some of the basic features of Photoshop so that students can navigate the environment and use Photoshop tools to work with photographic images.

Adobe Photoshop 2020: Part 2 • 2 Days

This course delves into some of the more advanced image creation and editing techniques, and offers you hands-on activities that demonstrate how these techniques can be used in combination to create exciting visual effects.

Adobe Illustrator CC (2019) - Part 1 • 1 Day

This course focuses on Adobe Illustrator CC (2019), the component within CC used to create "drawn" graphics, while enabling its users to integrate content from other domains (such as photo-oriented graphics and animation, which belong to Adobe Photoshop and other applications).

Adobe Illustrator CC (2019) - Part 2 • 1 Day

In this course, you will draw complex illustrations and enhance them by using various painting options. You will also use painting tools, manage colors, format type, work with effects, prepare artwork for commercial printing, and prepare graphics for the web.

Adobe Acrobat Pro DC - Introduction • 1 Day

Adobe Acrobat Pro DC puts the power of the Portable Document Format, literally, at your fingertips. By taking advantage of the functionality & features available in Acrobat, you will ensure the integrity of your documents regards of who views them.

Adobe Acrobat Pro DC - Advanced • 1 Day

In this course, students will use Adobe Acrobat Pro DC to convert technical documents to PDF files, enhance PDF documents, create interactive PDF forms, and prepare PDF files for commercial printing..

Adobe InDesign (2020): Part 1 • 1 Day

Giving documents a well-designed, professional look will put students a step ahead in the marketplace cluttered with all kinds of communications.

Adobe InDesign (2020): Part 2 • 1 Day

In this course, you will learn advanced InDesign techniques to enhance the look and functionality of your documents.



Quickbooks Productivity Training

Get Going With QuickBooks 2021 for Windows • 2 Days

First-time QuickBooks users will learn the basic features of the software. Experienced QuickBooks users will quickly learn the new features and functionality of QuickBooks 2020. This course covers features that are in QuickBooks Pro and Premier 2020.

Get Smart With QuickBooks 2021 for Windows • 2 Days

This course covers all features that are in QuickBooks Pro and Premier 2020 and prepares you for the QuickBooks Certified User exam. This course

combines all topics in the two 1 day courses Get Started with QuickBooks 2021 for Windows and Keep Going with QuickBooks 2021 for Windows. First-time QuickBooks users will learn the basic features of the software. Experienced QuickBooks users will quickly learn the new features and functionality of QuickBooks 2021.

Keep Going With QuickBooks 2021 for Windows • 2 Days

This course is a continuation of topics following "Get Going with QuickBooks 2021 for Windows". First-

time QuickBooks users will learn the basic features of the software. Experienced QuickBooks users will quickly learn the new features and functionality of QuickBooks 2021. This course covers features that are in QuickBooks Pro and Premier 2021.

Get Going With QuickBooks 2020 for Windows • 1 Day

First-time QuickBooks users will learn the basic features of the software. Experienced QuickBooks users will quickly learn the new features and functionality of QuickBooks 2020. This course covers features that are in QuickBooks Pro and Premier 2020

Get Smart With QuickBooks 2020 for Windows • 2 Days

This course covers all features that are in QuickBooks Pro and Premier 2020 and prepares you for the QuickBooks Certified User exam. This course combines all topics in the two courses "Get Going with QuickBooks 2020 for Windows" and "Keep Going with QuickBooks 2020 for Windows".

Keep Going With QuickBooks 2020 for Windows • 2 Days

This course is a continuation of topics following Get Going with QuickBooks 2020 for Windows. First-time QuickBooks users will learn the basic features of the software. Experienced QuickBooks users will

quickly learn the new features and functionality of QuickBooks 2020. This course covers features that are in QuickBooks Pro and Premier 2020.



SAP01 SAP Overview • 1 Day

This course will gain an overview of the Financial Accounting capabilities of SAP S/4HANA. You will learn how SAP S/4HANA covers the Financial Accounting related business requirements and how the fundamental business processes and tasks are

Apple Productivity Training

iOS Deployment Essentials • 2 Days

This two-day course provides students an opportunity to learn about the skills, tools, and knowledge needed to deploy iOS devices. Interactive discussions and hands-on exercises guide students through the configuration, management, and supervision of iOS.

iPad For Business • 1 Day

This day-long workshop gives participants a thorough understanding of the iPad iOS operating system. This course is designed for both those who want to learn more about their iPads.

Mac Integration Basics • 1 Day

Companies are increasingly integrating Mac computers into Windows or other standards-based network environments. This two day Mac Integration Basics course examines how to best use a Mac(s) in an organization that predominantly functions with a Microsoft Windows.

MacOS Support Essentials • 3 Days

Participants in this course will learn how to update, upgrade, and reinstall the macOS then set up and configure the new macOS. They will also be introduced to the command-line interface and macOS Recovery.

Additional Productivity Training

Email Etiquette • 1 Day

In this course, students will learn about e-mail policies and learn how to write professional e-mail memos that convey appropriate messages.

Accounting Essentials • 1 Day

In this course, students will learn about accounting fundamentals.

AWS Media Essentials for IT Business Decision Makers • 2 Days

This course covers the media and cloud fundamentals that will empower you to develop a cloud migration strategy for media workflows in support of business goals. The course covers important concepts related

to video processing and delivery, the variables that can impact migration decisions, and real-world examples of hybrid and cloud use cases for AWS Media Services.

Using Google G Suite • 1 Day

In this course, you will learn about the features and functionalities of the apps included in most G Suite editions—Gmail, Google Drive, Google Docs, Google Slides, Google Drawings, Google Sheets, Google Forms, Google Hangouts, Google Calendar, and Google Sites—and work within their respective environments.

SAP Productivity Training

executed in the system. General Ledger Accounting, Accounts Payable, Accounts Receivable, Asset Accounting and Bank Accounting and their integration are all discussed in this course.

S4H00 SAP S/4HANA Overview • 3 Days

This course provides an overview of SAP S/4HANA for learners who do not yet have specific SAP background knowledge and want to build SAP S/4HANA skills.

and modifying the report's presentation.

SAP Crystal Reports 2020: Part 2 • 1 Day

In this course, you will create complex reports and data sources using the tools in Crystal Reports 2020. You will not only create more sophisticated reports, including subreports and cross-tabs, but you will also increase the speed and efficiency of your reports by using SQL queries.

SAP Crystal Reports 2020: Part 1 • 2 Days

Crystal Reports 2020 enhances report building and report processing techniques with a variety of features that add value to a presentation. In this course, you will create a basic report by connecting to a database

SCM500 SAP Processes in Procurement • 5 Days

This course will give students the fundamental knowledge and a comprehensive overview of the processes in procurement in SAP. After attending this class, students will understand the major business processes and functions in materials management.



Salesforce Administration Essentials for Experienced Admins in Lightning Experience (ADX211) • 4 Days

This course is for administrators who are ready to significantly ramp up their skills and knowledge to solve their most pressing business needs. Using

Salesforce Productivity Training

real-world scenarios, this course covers topics such as custom objects and Lightning apps, generating complex reports and dashboards, and automating complex business processes to help participants work more efficiently.

Salesforce Administration Essentials for New Admins in Lightning Experience (ADX201) • 5 Days

This course is the core training that ensures your success with Salesforce Lightning. It's a must for new administrators, and we recommend completing this course before starting a Salesforce deployment or when taking over an existing deployment.

Salesforce Certification Preparation for Advanced Administrator (CRT211) • 1 Day

This course will help hone your knowledge of next-level techniques to administer and manage Salesforce's CRM capabilities through guided

scenarios, lecture, and discussion.

Salesforce Fundamentals for Business Administration Specialists (BSX101) • 3 Days

The Salesforce Fundamentals for Business Administration Specialists course will provide you with an understanding of what's possible with the Salesforce platform, its specific applications, and their business values and benefits.

Salesforce Certification Preparation for Administrator (CRT101) • 1 Day

Are you ready to take the next step in your career by becoming a Salesforce Certified Administrator? By covering the details around the exam objectives, this course will help hone your problem-solving skills and reinforce your knowledge of key topics.



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Project, Program, and Process Improvement



Project Management Training

Project Management Essentials • 3 Days

If you are taking this course, you probably have some exposure to managing projects, or you may be considering embarking on a career as a professional project manager. Your ability as a project manager to demonstrate best practices in project management on the job is becoming the standard to compete in today's fast-paced and highly technical workplace.

Project Management Fundamentals • 1 Day

In this course, students will identify effective project management practices and their related processes. They will examine the elements of sound project management and apply the generally recognized practices to successfully manage projects.

Certified Associate in Project Management (CAPM) Course - Sixth Edition • 4 Days

Students learn to apply project management processes acknowledged by the Project Management Institute, Inc. (PMI) to successfully plan and execute projects. This course prepares students for the CAPM, a globally-recognized certification of excellence in project management.

Project Management Professional (PMP) Training • 5 Days

This course is based on the 2021 PMP certification exam criteria. This course is designed for project managers at all levels of experience and can be a significant part of your preparation for the PMP certification exam.

Project Management Skills for Non-Project Managers • 1 Day

In this course, students will identify methods of effectively managing small- to medium-sized projects

and achieving their stated objectives.

PRINCE2 Foundation 6th Edition • 3 Days

Whether you are a seasoned Project Manager, have only a few years of project management experience, or are just beginning your career, this course can be a great help for you. Demonstrating best practices in project management - both on the job and through professional certification - is crucial for competing in today's fast-paced and highly technical workplace. In this course, you will apply the generally recognized practices of project management acknowledged by PRINCE2.

PRINCE2 Practitioner 6th Edition • 2 Days

If you are taking this course, you might already be a Project Manager, or you may be considering a career change and becoming one. Your ability to demonstrate best practices in project management - both on the job and through professional certification - is becoming the standard to compete in today's fast-paced and highly technical workplace. In this course, you will apply the generally recognized practices of project management acknowledged by PRINCE2.

Introduction to Agile and Scrum Methodologies • 1 Day

This course presents the tenets of Agile methodologies using the Scrum framework as a primary example to demonstrate the Agile approaches, their benefits, and challenges.

Agile Project Management Methodologies • 2 Days

This course is designed for individuals who need to get started with agile concepts and practice. Basic planning is covered along with the various roles and responsibilities of customers and developers / practitioners.

PMI Agile Certified Professional (PMI-ACP) Exam Preparation • 3 Days

This course provides participants with a foundation of the PMI-ACP exam. Participants will be introduced to PMI Agile concepts and practices with banks of sample questions.

SCRUMstudy Agile Master Certified (SAMC) • 3 Days

Agile relies on adaptive planning and iterative development and delivery. It focuses primarily

on the value of people in getting the job done effectively. Successful candidates will be awarded the SCRUMstudy Agile Master Certified (SAMC) certification by SCRUMstudy after passing the included certification exam.

Scrum Product Owner Certified (SPOC®) • 2 Days

Scrum Product Owner Certified (SPOC) certification exam is designed to confirm applicants practical and working knowledge of Scrum that equips them to handle the business aspects and stakeholders in a Scrum environment.

Scrum Master Certified (SMC®) • 2 Days

This course teaches Scrum practices to everyone involved in the project; clears impediments for the team; and, ensures that Scrum processes are being followed.

Scrum Developer Certified (SDC®) • 2 Days

In this course, students learn to understand the basics of Scrum, effectively contribute to a Scrum project, and learn how to enable Scrum Team members to apply Scrum effectively in Scrum/Agile projects.

Certified Agile Process Owner • 2 Days

This course provides guidance into the Process Owner responsibilities so they can describe what they are doing as a process and provides the education needed to oversee the design, re-engineering and improvement of IT Service Management (ITSM) processes; particularly in the context of Agile Service Management.

Certified Agile Service Manager • 2 Days

This course provides an introduction to Agile Service Management, the application, and integration of agile thinking into service management processes and process design projects.

Project Communications and Stakeholder Management • 2 Days

This course focuses on both improving the efficiency and effectiveness of all project-related communications, from initial planning through closure.

ITIL Training

ITIL4 Foundation • 2 Days

This foundational course immerses you in the guiding principles, dimensions, and practices of ITIL4. The ITIL 4 Foundation certification is required before you can get any of the Managing Professional or Strategic Leader certifications.

4 Managing Professional Transition (MPT) • 5 Days

This course is designed to allow ITIL Experts or ITIL v3 candidates who have already invested to easily transition across to ITIL 4.

ITIL4 Specialist Create, Deliver and Support (CDS) • 3 Days

This course begins your journey toward the ITIL

Managing Professional designation. You will acquire insight that will allow you to integrate different value streams and activities to create, deliver and support IT-enabled products and services.

ITIL4 Specialist Drive Stakeholder Value (DSV) • 3 Days

This course covers key topics such as SLA design, multi-supplier management, communication, relationship management, CX and UX design, customer journey mapping, and more. It will provide candidates with the tools to increase stakeholder satisfaction which is integral to business success in the current competitive landscape.

ITIL4 Specialist High Velocity IT (HVIT) • 3 Days

This course highlights the ways in which digital organizations and digital operating models function



ITIL 4 Awareness • 1 Day

In this course, students gain the foundational knowledge and skills for adopting and adapting best practices for IT service management (ITSM) in an organization.

in high-velocity environments, including the use of working practices such as Agile and Lean, and technical practices and technologies such as Cloud, Automation, and Automatic Testing.

ITIL4 Strategic Leader Digital and IT Strategy (DITS) • 3 Days

This course is aimed at people in senior roles including CIOs, chief digital officers and other aspiring CxOs,



as well as consultants and others involved in digital transformations, service delivery and strategic delivery.

ITIL4 Strategist Direct Plan and Improve (DPI) • 3 Days

This unique and central course covers requirements in both the ITIL Managing Professional and ITIL Strategic Leader designations. As such, this course is a must-have in any ITIL 4 professional development plan.

Lean Six Sigma Training

Lean Six Sigma Yellow Belt • 2 Days

Students will learn how to integrate Lean Six Sigma methodologies for the improvement of production and transactional systems to better meet customer expectations and bottom-line objectives of their organization.

Lean Six Sigma Green Belt • 4 Days

The accelerated Lean Six Sigma Green Belt program and methodology allows students to complete certification requirements faster than traditional Six Sigma and Lean training programs. Successful candidates will be awarded the Lean Six Sigma Green

Belt certification from Lean Sigma Corporation after passing the included certification exam.

Lean Six Sigma Black Belt • 5 Days

The accelerated Lean Six Sigma Black Belt program and methodology allows students to complete certification requirements faster than traditional Six Sigma and Lean training programs. The certification exam is included in this course and you can take the exam at your convenience after passing section quizzes.



DevOps Training

of the leadership requirements for successful DevOps adoption at both the tactical and strategic levels for those who help design, influence, implement and motivate the cultural transformation.

Site Reliability Engineering (SRE) Foundation • 2 Days

The SRE (Site Reliability Engineering) Foundation course is an introduction to the principles and practices that enable an organization to reliably and economically scale critical services. Introducing a site-reliability dimension requires organizational re-alignment, a new focus on engineering and automation, and the adoption of a range of new working paradigms. This course prepares you for the SRE Foundation (SREF) certification.

Continuous Testing Foundation (DevOps Institute) • 2 Days

This comprehensive course addresses testing in a DevOps environment and covers concepts such as the active use of test automation, testing earlier in the development cycle, and instilling testing skills in developers, quality assurance, security, and operational teams.

Continuous Delivery Ecosystem Foundation (DevOps Institute) • 2 Days

This course is designed for participants who

are engaged in the design, implementation, and management of DevOps deployment pipelines and toolchains that support Continuous Integration, Continuous Delivery, Continuous Testing and potentially Continuous Deployment.

DevOps Engineering on AWS • 3 Days

This course teaches students how to use the combination of tools, practices, and cultural philosophy of DevOps to improve an organization's ability to develop, deliver, and maintain applications and services at high velocity on AWS. This course covers Continuous Integration (CI), Continuous Delivery (CD), microservices, infrastructure as code, monitoring and logging, and communication and collaboration.

Exam Readiness: AWS Certified DevOps Engineer – Professional • 1 Day

This course prepares for the exam by exploring the exam's topic areas and how they map to DevOps on AWS and to specific areas to study. By reviewing sample exam questions in each topic area, students learn how to interpret the concepts being tested so that they can more easily eliminate incorrect responses.

DevOps Foundation • 2 Days

The DevOps Foundation course provides a baseline understanding of key DevOps terminology to ensure everyone is talking the same language and highlights the benefits of DevOps to support organizational success.

DevOps Leader • 2 Days

The DevOps Leader course is a unique and practical experience for participants who want to take a transformational leadership approach and make an impact within their organization by implementing DevOps. Leading people through a cultural transformation requires new skills, innovative thinking, and transformational leadership.

DevSecOps Foundation • 2 Days

In this course, students will gain a solid understanding



BA01 - Business Analysis Essentials • 2 Days

This is an introductory course designed to provide students with a basic understanding of the benefits, functions and impact a business analyst has within an organization.

BA30 – Foundations of Business Analysis • 4 Days

The course provides students a clear understanding and total immersion into all of the facets of the business analyst role, including a thorough walkthrough of the various domain/knowledge areas that comprise the business analysis profession.

BA02 - Strategic Business Analysis • 2 Days

This course is aimed for experienced practitioners who desire a clear understanding of Strategic Business Analysis, who would like to understand what comprises this work, and the objectives for performing it.

BA03 - Writing Effective Business Cases • 2 Days

Students learn the steps to effective business case development and support your strategic business

Business Analysis Training

recommendations with sound budgeting and financial back-up. The one course you need to make high-impact recommendations and receive full management support for your ideas.

BA04 - Eliciting and Writing Effective Requirements • 3 Days

This course will provide insight into the latest thoughts on elicitation and writing effective requirements and present a number of current techniques that are being applied on projects across industries today.

BA06 - Managing and Communicating Requirements for Projects • 2 Days

A planned requirements approach is essential to a successful project. Your role as the Business Analyst in any project is to help form and coach a cross-functional team, facilitate continuous collaboration with your client, manage and communicate changing requirements, and deliver business value to your client early and regularly throughout the project.

BA05 - Process Modeling Using BPMN • 2 Days

Students will learn to map business processes easily and efficiently using the industry standard - BPMN which stands for Business Process Modeling Notation from the Object Management Group (OMG).

BA10 - Understanding Root Cause Analysis • 2 Days

In this course, participants will learn to apply several practical, systematic methods for analyzing incidents and problems to uncover root causes. Understanding of these techniques will be reinforced by classroom

exercises.

BA17 - Advanced Root Cause Analysis • 2 Days

Problem determination skills cannot be acquired by reading a book. They mostly come from experience. After this course, you will have a general understanding of a structured problem determination approach, which you can then apply in your daily work.

BA29 - User Acceptance Testing for Business Analysts • 2 Days

This course looks at the issues which drive the need for a UAT process & describes the components of the process. It is designed to help Business Analysts to develop an understanding of their role, the process, and the deliverables associated with UAT.

BA08 - Agile for Business Analysts • 2 Days

In this course, students will gain an understanding about agile business analysis. Students will learn how business analysis on an agile project is 'the same' and 'different' than business analysis performed on waterfall projects.

BACP02 - Certified Business Analysis Professional (CBAP) Exam Preparation • 4 Days

This course provides you with a clear and detailed understanding of the concepts covered within the CBAP and CCBA exams. You will gain valuable tips and techniques to help prepare, study, and assess your personal readiness.



Microsoft Project Training

Project 2019 - Part 1 • 1 Day

This course will familiarize you with the basic features and functions of Microsoft Project so that you can use it effectively and efficiently in a real-world environment.

Project 2019 - Part 2 • 1 Day

This course empowers you with the advanced knowledge and skills you need to update a project plan in Project during the execution, monitoring, and controlling phases of a project.

Project 2016 - Part 1 • 1 Day

This course is designed to familiarize students with the basic features and functions of Microsoft Project

Professional 2016 so they can use it effectively and efficiently in a real-world environment.

Project 2016 - Part 2 • 1 Day

This course is designed to familiarize you with the advanced features and functions of Microsoft Project Professional 2016 so that you can use it effectively and efficiently in a real-world environment.

55205 Mastering Microsoft Project 2016 • 3 Days

The course begins with the basic concepts and leads students through all the functions they'll need to plan and manage a small to medium-size project, including how to level resources and capture both cost and schedule progress.



Additional Project / Process / Service Management Training

down from policy management, data security to chain of custody transitioning.

Certified IT Asset Manager (CITAM) • 3 Days

Attendees will learn about the entire ITAM Program and take with them the foundation plan for starting or improving their organization's ITAM Program.

Certified Mobile Asset Management (CMAM) • 1 Day

This course will prepare individuals with the knowledge to manage personnel, policies and processes, the key elements in organizational IT management. This course encompasses both organizational owned assets as well as BYOD (employee-owned).

Certified Software Asset Manager (CSAM) • 1 Day

This course is a foundational education program that ensures students are able to manage software assets. Students also learn about the ever-changing variables throughout our industry.

Change Management Foundation • 3 Days

The purpose of the Foundation certification is to confirm that a candidate has sufficient knowledge and understanding of Change Management to work as an informal member of a team working on an organizational change initiative.

Change Management Practitioner • 2 Days

The purpose of the Practitioner certification is to

confirm whether the candidate has achieved sufficient know-how to apply and tailor Change Management guidance in a given organisational change situation.

Change Management Foundation & Practitioner • 5 Days

This qualification is aimed at anyone working within a change environment that has responsibilities for identifying, assessing, planning, or managing improvement activities, or reporting on continual improvement activities across the organization.

COBIT 2019 Foundation • 2 Days

From its foundation in the IT audit community, COBIT has developed into a broader and more comprehensive information and technology (I&T) governance and management framework and continues to establish itself as a generally accepted framework for I&T governance.

COBIT 5 NIST Cybersecurity Framework • 2 Days

This course prepares learners to manage cybersecurity in a controlled and structured way using the NIST Cybersecurity Framework.

GRC100 Principles of SAP Governance, Risk, and Compliance • 2 Days

This course provides foundation knowledge for SAP Governance, Risk and Compliance (GRC) 12.0. By gaining familiarity with this solution's harmonized navigation, common functions, shared master data, and the harmonized reporting framework, you will be better able to get the most value out of using the integrated applications in SAP GRC.

Certified Asset Management Professional (CAMP) • 1 Day

This course is designed to impart an extensive overview of IT Asset Management (ITAM) best practices and processes as well as ways to embrace multiple organizational frameworks such as ITAM & IT Service Management (ITSM).

Certified Hardware Asset Management Professional (CHAMP) • 1 Day

Designed to address the numerous issues plaguing professionals in managing hardware assets, this course follows the lifecycle of IT hardware assets beyond the scope of the cradle to grave analogy and discusses the business practices that can best be used to manage those assets efficiently and cost-effectively.

Certified IT Asset Disposal (CITAD) • 1 Day

This course prepares individuals to manage the IT asset disposal process within an organization. Best practices in IT Asset Disposition (ITAD) are broken

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Leadership and Professional Development



Professional Development Training

Expanding Your Emotional Intelligence • 3 Days

Incorporating powerful tools and classroom activities, students will practice and hone their skills, mastering the strategies learned to effectively communicate, connect with, and support others through healthy and productive interactions.

Accomplishing the Results You Want • 3 Days

In this course, students will learn how to strengthen your leadership voice and foster employee buy-in to exceed expectations and achieve the most positive outcome.

Building Successful Work Relationships • 3 Days

In this course, students will learn how to build co-operative trust-based relationships that enable them to work productively with other professionals, clearly communicating and respectfully harnessing their distinctive contributions.

Making the Right Decisions Under Pressure • 2 Days

In this course, students will learn to evaluate options, generate possible solutions, and decide on logical strategies.

Thinking with Critical Insight • 2 Days

Students will learn to explore challenges, defy incorrect assumptions, and look at things with new and differing perspectives, incorporating these insights into your thought processes, and enabling them to find solutions to even the most difficult tasks.

Extending Your Sphere of Influence • 2 Days

In this course, you will learn to become proficient in the art of persuasion, selecting and utilizing appropriate styles and strategies to have the most influential effect, as well as understanding how to protect yourself from being manipulated by others.

Prioritizing Your Time Effectively • 2 Days

Time is limited, so getting the most out of every minute is critical. In this course, students will learn to improve their focus, prioritize tasks, identify and avoid obstacles to staying on track, and develop strategies to get the most out of their time. Students will acquire time management tools and decision-making techniques to help focus on purpose and achieve your goals, balancing the needs of both business and personal life.

Dare to Lead™ • 6 Days

This workshop is all about your own leadership self-awareness, identifying your call to courage as a leader and the learning, practice and integration of the four courage skills sets so you can show up authentically in life and leadership. Dare to Lead is the ultimate playbook for developing brave leaders and courageous cultures. This interactive curriculum is delivered in half-day sessions and is based on the research by Brené Brown.



Communication and Interpersonal Skills Training

Communicating Across Your Organization • 3 Days

In this course, students will learn to build trust and commitment, motivating others through respectful and authentic interactions.

Developing Successful Interpersonal Skills • 3 Days

This course will prepare students for the collaborative situations inherent in every facet of business, whether working with colleagues, partners, vendors, or clients.

Mastering Positive Assertiveness • 2 Days

In this course, students will discover the best techniques to be properly assertive, and what are the ideal approaches in differing situations.

Providing Outstanding Customer Service • 2 Days

This course offers practical tools and techniques to win clients, create loyal advocates for your business, and deliver excellent customer service.

Strategic Negotiation Skills • 2 Days

Students will learn the essential strategies and techniques needed to guide negotiations from opening discussions through to a positive result. Students will leave with practical solutions to negotiating effectively.

The Art of Effective Presentations • 3 Days

In this course, students will learn strategies to master your speaking skills, confidently standing before a group and delivering their message.

Writing for the Business Professional • 2 Days

In this course, you will learn the essential skills needed to organize your thoughts and select the best words and phrases to clearly convey them in writing.

Constructive Conflict Management • 2 Days

In this course, students will learn to recognize the warning signs that precede quarrels and how to mitigate their impact, as well as constructive ways to harness the differences between team members and shift them toward productive, positive outcomes.

Navigating The Modern Workforce - Diversity, Culture, Generations • 2 Days

In this course, students will learn how to capitalize on the strengths of your diverse team while directing and guiding them to even greater achievements.



Discovering Your Leadership Voice • 2 Days

Leaders inspire followership in others. Whether speaking conversationally or presenting before a group, a powerful leadership message delivered with impact and focused on the needs of the audience, can motivate and energize others.

Evolving into the Manager Role • 3 Days

In this course, students will learn how to confidently acquire and build these skills through relevant discussions, team and individual activities.

Mastering Positive Assertiveness • 2 Days

In this course, students will discover the best techniques to be properly assertive, and what are the ideal approaches in differing situations.

Leadership and Management Training

Effective Leadership through Coaching • 3 Days

The most successful leaders recognize that their success depends upon the success of those they lead. Enabling others to grow and fulfil their potential by coaching them to discover and apply their talents and strengths is a core competency of leadership

Managing Remote and Virtual Teams • 2 Days

Managing remote teams is now a common occurrence. Working virtually offers unique advantages and challenges. But how do you best leverage these benefits while overcoming impediments? This course will teach you to adjust your management style to successfully improve communication, foster connections, increase productivity, and develop highly successful remote and virtual teams.

Becoming a Transformational Leader • 2 Days

This course will help students develop authentic leadership qualities that motivate and drive others to reach their full potential, and become the transformational leaders of the future.

Business Acumen For Leaders • 2 Days

Students will learn to understand the mechanics of the organization – reading and interpreting financials, making sound business decisions, and setting a course – while also developing the skills to guide and direct your workforce.

Leading Change in a Complex World • 2 Days

Change is both inevitable and necessary, yet potentially disruptive. Leading change efforts requires building credibility, communicating effectively, developing trust, making decisions, and demonstrating confidence. This course will help you to cultivate the leadership skills that you need to influence others and guide them through times of change.

Critical Facilitation Skills for Leaders • 2 Days

Leading others requires building credibility, communicating effectively, developing trust, making decisions, and demonstrating confidence. This course will help students to cultivate the leadership skills that influence others and guide them.

Leadership Excellence for Senior Management • 3 Days

To maximize performance and foster a healthy environment, senior managers must also motivate others, nurturing and utilizing the distinctive skills of each team member.

Transitioning into Leadership for an IT Manager • 3 Days

From developing an inspiring vision and empowering members to reach it. To meeting deadlines and evaluating results. This course you will teach students the skills and behaviors needed to successfully transition into an IT manager role.



Human Resources Training

SHRM Essentials of HR Management • 2 Days

Gain the critical knowledge necessary to help reduce costs, avoid potential lawsuits, and improve your ability to handle challenging HR issues. This program is ideal if you are just starting out in the HR profession.

SHRM-CP/SHRM-SCP Certification Preparation • 5 Days

Students will be able to identify areas of strength and build on them. They will also see where they will need further concentrated study in preparation for their exam.

Sexual Harassment Awareness for Employees • 1 Day

In this course, students will develop a working knowledge of how to prevent harassment for non-management employees.



IT Management Certification Training

IT Management and Leadership Professional (ITMLP) Certification • 3 Days

The IT Management & Leadership Professional Bootcamp (ITMLP) is the first step for full IT Executive Certification (ITMLE). This Bootcamp covers IT topics vital to success for new/would-be IT managers.

IT Management and Leadership Executive (ITMLE) Certification • 3 Days

The IT Management & Leadership Executive (ITMLE) Certification Bootcamp is designed for current managers of 4+ years or previously certified ITMLP individuals. Topics are critical for IT managers/executives for career growth



Workplace Fundamentals Training

Excellence in Customer Service (Basic) • 1 Day

In this course, you will explore the background and techniques of customer interactions. Providing quality customer care ensures that every single contact with your company is a positive experience.

Excellence in Technical Customer Service • 1 Day

In this course, students practice skills and apply principles for providing face-to-face customer service to customers with technical issues.

Handling a Difficult Customer • 1 Day

In this course, students will gain a valuable skill set to deal with difficult customers in various situations.

Organizational Skills • 1 Day

Developing good organizational skills is an investment that will provide benefits for years. To be successful means to be organized. These skills will filter through all aspects of your professional and personal life.

Negotiation Skills • 1 Day

This workshop will give participants a basic understanding of the phases of negotiation, tools to use during a negotiation, and ways to build win-win solutions for all those involved. This foundational course can be used as the first step in a professional development journey.

Problem Solving Skills • 1 Day

This course will show students the fundamentals of problem-solving skills—from defining their problem, to presenting it to the key decision makers in their organization.

Presentation Skills • 1 Day

In this course, students will learn the fundamentals of active listening skills to facilitate the exchange of ideas in meetings and presentations.

Change Management • 1 Day

In this course, students will gain an understanding of how change is implemented and learn about the practical tools for managing reactions to change.

Time Management • 1 Day

This workshop will cover foundational strategies to help students with personal motivation, delegation skills, organization tools, and crisis management. This foundational course is the first step in a professional development journey.

Teamwork and Team Building • 1 Day

In this course, students will explore basic aspects of a team and the factors that go into being a successful team and team member. This course is a first step in a professional development journey.

10 Soft Skills

In this course, students will develop a core set of soft skills that can act as a first step toward a professional development journey.

Grammar Essentials • 1 Day

In this course, students will review the rules of grammar, identify common grammar errors, and refine their business writing style.

Personal Productivity • 1 Day

This course is intended for individuals who want to maximize their personal productivity.

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Harrisburg
Lancaster
Philadelphia
(King of Prussia)
Reading
South Philadelphia
WilkeBarre/Scranton

Rhode Island
Providence

South Carolina
Columbia

South Dakota
Sioux Falls

Tennessee
Chattanooga
Knoxville
Memphis
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Dallas
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Burlington

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Cairo
Cairo (Nasr City)
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Beirut (Zalka)

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Ahsa
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Dammam
Jeddah
Kharj
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